

Government of India
Ministry of Health and Family Welfare
CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE
CHENGALPATTU – 603 001

Director ☎ 044-27426275
Central Stores ☎ 044-27429987
Email: oics.cltri@nic.in

No. F.5-15/2021 CS

Dated: 19.05.2021

TENDER NOTIFICATION

Sub: -CLT&RI – Inviting sealed tender for Leasing of Staff Canteen of this Institute for the financial year 2021-2022 (period from 01.07.2021 to 31.03.2022) – Regarding.

Sir,

Notification for inviting sealed tender on behalf of President of India from all reputed Contractors for leasing of CLT&RI staff canteen for supply of food items/eatable/beverages (list of items in Annexure-I) to this Institute for the financial year 2021-'22 (period from 01.07.2021 to 31.03.2022). It is requested to submit the sealed tender along with supporting documents as per Technical Bid (Please see Annexure-II) and Price Bid (Please see Annexure-III) within the specified time limit as per schedule as under.

S.No	Description	Detail
1.	Tender No.	F.5-15/2021 CS dated 19.05.2021
2.	Last date of receipt of tender	10.06.2021
3.	Date & Time of Opening of Tender documents	Will be decided later
4.	Amount of Earnest Money Deposit as per Clause 3 of Part-B of Annexure-II (Refundable without any interest)	Rs.7,000/- (Rupees Seven thousand only)
5.	Venue of opening of Technical Bid & Commercial Bid	Chairman chamber

2. Tender notification available in website <http://www.cltri.gov.in>, Central Govt. Tender portal <http://tenders.gov.in> for wide publicity.


DIRECTOR

Encl.:-

1. Notification along with tender documents

Cc to:-

1. Office Notice Board - for wide publicity
2. Computer section through HoD(Epid.) - to upload the tender documents in CLTRI website and tender portal <http://tenders.gov.in> for wide publicity (copy enclosed).

DEO (EC) to ph upload on CLTRI website.


24/5/2021

LIST OF THE SUPPLY of EATABLES/BEVERAGES FOR THE FINANCIAL YEAR 2021-22

(Note : Applicable to the breakfast supplied to in-patients also at CLTRI hospital wards)

Sl. No.	Name of food items/Eatables/Beverage, etc.
1	Modern bread pieces(two) roasted or plain
2	Modern bread pieces(two) roasted or plain with jam
3	Omlet (one egg)
4	Omlet (two egg)
5	Boiled (one egg)
6	Idli (2 with sambar & coconut/tomotto chatni)
7	Masal vadai/Bonda (1) with sambar & coconut/tomotto chatni)
8	Special onion vadai(1) with sambar & coconut/tomotto chatni)
9	Upma /kitchadi with chatni
10	Rice Pongal (with sambar & coconut/tomotto chatni)
11	Puri with potato masala
12	Barota with serva
13	Dosai sada with sambar & coconut/Tomato chatni
14	Chapatti with subji/dhal
15	Banana
16	Sweet lime
17	Vegetarian meal (plate) with cooked rice(500gms), sambar, peppr water, butter milk, porial, pickle, onion, chillies
18	Full meals without any restriction or rice or side dishes
19	One plate :Meal with chappatti (3 nos), cooked rice(150gms), dhall , two fry vegetables, pickle, onion, chillies
20	Non-Vegetarian : (1) Mutton Briyani quarter plate (2) chicken Briyani quarter plate (3) Fish fried (one piece)
21	Tea (100 ml)
22	Coffee ordinary (100 ml)
23	Coffee Nescafe/Bru (100 ml)
24	Boiled sweet milk (100 ml)

IMPORTANT NOTES

1. A particular break fast items supplied to the ward in-patients on any day should not be repeated within four days during the week, except when specifically requested for.

TECHNICAL BID

Sub: -CLT&RI – Inviting sealed tender for Leasing of Staff Canteen of this Institute for the financial year 2021-2022 (period from 01.07.2021 to 31.03.2022) – Regarding.

PART-A

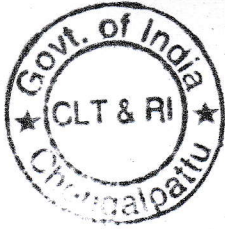
LIST OF DOCUMENTS TO BE ENCLOSED

The following documents should be accompanied with tender, failing which the tender liable to be rejected.

- a) Earnest Money Deposit Rs.7,000/- as per Clause 3 of terms and conditions.
- b) Valid GST Certificate Number (copy)
- c) Income tax certificate for the period Financial Year 2019-20 & 2020-21.
- d) PAN card (copy).
- e) Aadhar card copy.
- f) FSSAI certificate copy.
- g) Experience certificate for the supply of the same to any Govt./PSU/any renowned private organization

TECHNICAL BID
PART-B
TERMS & CONDITIONS

- 1) **Tender Document** - Tenders document can be downloaded from the CLT&RI' website. The tender documents in a sealed cover should be sent to the Director, Central Leprosy Teaching & Research Institute, Govt. of India, Ministry of Health & Family Welfare, Chengalpattu – 603 001, Chengalpattu District, Tamil Nadu.
- 2) Bidder must go through the terms and conditions carefully and understand them before submitting the tender. No excuse that the conditions have been read or understood will be entertained later.
- 3) **EARNEST MONEY DEPOSIT :-**
 - (i) Each tender must be accompanied by **EMD Rs.7,000/- (Rupees Seven thousand only)** in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from Bank of Baroda or any nationalized bank in favour of **"The Director, Central Leprosy Teaching and Research Institute, Chengalpattu"**. **Any tender not so accompanied by the Earnest Money Deposit (EMD) is liable to be rejected.** No interest will be allowed on this deposit.
 - (ii) EMD of unsuccessful bidder will be returned on finalization of tender. EMD of successful bidder will be returned only after depositing the Performance Security Deposit by the successful bidder.
- 4) **PERFORMANCE SECURITY DEPOSIT:-**
 - (i) Successful bidder will be required to deposit the performance security deposit on or before the date herein fixed for execution of the agreement. Performance Security Deposit of **Rs.1,00,000/- (Rupees One thousand only)** will be submitted by the successful bidder in the mode of Fixed Deposit Receipt (validity upto 31st March, 2022) or Bank Guarantee (validity upto 31st March, 2022) from Bank of Baroda or any nationalized bank drawn in favour of **"Director, Central Leprosy Teaching and Research Institute, Chengalpattu"**.
 - (ii) If the successful bidder failed to compliance on the contract and if any breach of terms & condition, the Performance Security Deposit will be forfeited to Govt. Account.
 - (iii) Security deposit will be refunded, without any interest, after the date of expiry of his/her term of contract.
- 5) Rates should be quoted separately for each eatables/beverages items as listed in Annexure -I and other items. The rate quoted by the Contractor shall be inclusive of GST.

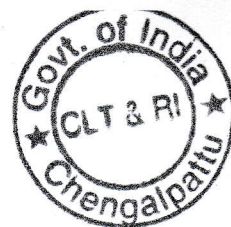


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TECHNICAL BID
PART-B

TERMS & CONDITIONS

- 6) Rates quoted by the Contractor shall be final and applicable upto the end of contract. If any variation in the market prices, shall not be entertained.
- 7) The contract rate quoted by the bidder is inclusive of delivery charges, package charge and transportation and valid up to 31st March, 2022, as the breakfast to in-patients of various wards in CLTRI is also supplied by the Staff canteen. The break fast shall be served at 08:30AM daily.
- 8) The rate quoted by the bidder shall not in any case exceed the MRP or market price, if any, fixed by the Government of the reasonable price. Rate is permissible to charge a private purchase for the sample class and description of goods, under the provisions of clause 6 of the Hoarding and Profiteering Prevention Ordinance 1943, as amended from time to time. If the prices quoted exceeded the MRP or market price or the price permissible under the Hoarding and Profiteering Prevention Ordinance, the bidder will specifically mention this fact in this tender document along with the reason for quoting such higher price with proof of documents. Director of this Institute at his discretion will in such case exercise the right of revising the price at any stage, so as to verify the Market Retail Price (MRP) or market price or the price permissible under Hoarding and Profiteering Prevention Ordinance. This discretion will be exercised without prejudice to any other action that may be taken against the bidder.
- 9) Tender cannot be accepted, if the rate quoted as **"at current market rates"**.
- 10) In case, if the contractor fails to supply the item in time stating that the prices have escalated and the contractor is unable to supply, the contract will summarily be cancelled in the interest of public and the next contractor will be asked to execute the contract in the place of the original contractor.
- 11) If the successful tenders fail to execute and or deposit the required Performance Security Deposit within the time specified or withdraw their tenders after intimation of the acceptance of their tenders has been sent to them or fail to comply with clause 10 above or owing to any other reasons, they are unable to undertake the contract, their contract will be cancelled and the earnest money deposited by them along with their tender is liable to be forfeited to Govt. Account and they will also be liable for all damages sustained by the Director by reason of such breach, including liability to pay and difference between the prices accepted by him and those ultimately paid by him for such articles. Such damages shall be accessed by the Director, whose decision is final and the amount so assessed is recoverable by proceeding under the Tamil Nadu Revenue Recovery Act 1864 (Tamil Nadu Act – II of 1864) as an arrear of land revenue.
- 12) The bidder cannot be sublet without the permission of the Director of the Institute.
- 13) Income Tax as required under the Income Tax Rules will be deducted from the successful bidder's bills regularly, unless a written order of the Income Tax officer concerned, specifying not to recover Income Tax is produced by the Contractor.



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- 14) The contractor shall pay electric current consumption charges according to the sub-meter reading together with the meter rent at the rate applicable to him on receipt of bill every month.
- 15) The contractor will be provided with furniture for the dining room only and shall be responsible for their proper use and safe keeping of these items. If any damage, will be recovered from the Security Deposit of the Contractor.
- 16) The contractor shall be allowed to use the existing water taps for purpose connected with the canteen. He/she shall pay a sum of Rs.250/- (Rupees two hundred and fifty only) towards water charges every month, without fail.
- 17) The contractor shall bring his/her own utensils and crockery require for the preparation and serving to the consumers. Crockery for serving to be of quality that is suitable for serving to officials of the Institute which include high ranking officers and others.
- 18) The contractor shall surrender possession of the premises and furniture and all other Institute properties to the CLT&RI on the expiry of the period of the contract fixed here, in the same condition as they were when they took over charge.
- 19) The contractor shall not sub-let the premises and shall not utilize the building for any other purpose, except for which it has been given on contract to him/her.
- 20) The Contractor shall be responsible to keep the kitchen, dining rooms and adjoining areas, in a clean and hygienic condition, and shall not cause any damage or structural changes to them.
- 21) No persons other than those working in the canteen should stay in the canteen premises. Stay in the canteen premises by member of the family of the contractor his/her representative is strictly prohibited.
- 22) The contractor shall supply unaltered and wholesome food. On surprise check, if the food served on any day is found to be lacking in quality and quantity, action as deemed proper will be taken against the contractor.
- 23) During the period when training courses are being conducted, on demand, the contractor shall provide meals on Sundays and all public holidays to the trainees.
- 24) Acceptance of the tender will be communicated to the successful bidder.
- 25) The Director at his discretion not to accept tender document of the Contractor/Bidder who has in previous years withdrawn his tender without valid reasons.
- 26) **Termination of Contract:-** (i) The Director of this Institute will be at liberty and empower to terminate the awarded contract without assigning any reasons, therefore, the contractor will not be entitled to any compensation whatsoever in respect of such terminations.
(ii) If the awarded contractors fail to comply with the terms and conditions and violating or breach of contracts during the contract period, the contract will be terminated without assigning any reason.
- 27) **The Director may at his discretion, accept or reject any tender, even though the bidder fulfills all eligibility criteria, without assigning any reason, even at the time of opening tender documents.**
- 28) Contractor/Bidder should sign in the tender documents all pages along with his seal, otherwise the tender document will not be accepted and the same will be rejected.

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TECHNICAL BID
PART-C

AGREEMENT

1. I accepted and bind myself to the terms and conditions (Clause 1 to 28) prescribed in the tender notification.
- 2) I enclose Earnest Money Deposit (EMD) of Rs.7,000/- (Rupees Seven thousands only) in the mode of _____ (Account Payee Demand Draft/Fixed Deposit Receipt/ Banker's Cheque or Bank Guarantee) drawn from _____ (Name of the Bank) in favour of "**The Director, Central Leprosy Teaching and Research Institute, Chengalpattu**" through DD No./Fixed Deposit Receipt No./Banker's Cheque No./Bank Guarantee document No. _____ dated _____.
- 3) I, the contractor/bidder, agreed for the earnest money will be confiscated/forfeited to Govt. account in case, I fail to undertake the contract when offered.

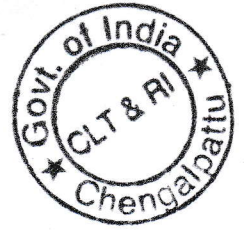
Authorised Signature:
(Bidder/Contractor/Supplier)

Name in the Block Letters:

Address in Block letters:

Date:

Place:



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ANNEXURE - III

PRICE BID

Sl. No.	Name of food items/Eatables/ Beverage, etc.	Specification	Unit price in Nos. / weight	Total (in Rs.)
1	Modern bread pieces	2 Nos of roasted or plain		
2	Modern bread pieces	2 Nos of roasted or plain with jam		
3	Omlet	1 No – white chicken egg		
4	Omlet	2 Nos – white chicken egg		
5	Boiled egg	1 No – white chicken egg		
6	Idli	2 with sambar & coconut / Tomotto chatni		
7	Masal vadai/Bonda	1 with sambar & coconut/Tomotto chatni)		
8	Special onion vadai	1with sambar & coconut/Tomotto chatni)		
9	Upma /kitchadi	with chatni		
10	Rice Pongal)	with sambar & coconut / Tomotto chatni		
11	Puri	with potato masala		
12	Barota	with serva		
13	Dosai sada	with sambar & coconut/Tomato chatni		
14	Chapatti	with subji/dhal		
15	Banana	1 No. 7 inch/110gms		
16	Sweet lime	Standard size		
17	Vegetarian meal -South Indian	with cooked rice(500gms), sambar, rasam, butter milk, porial, pickle, onion, Chillies		
18	Full meals	Unlimited without any restriction or rice or side dishes		
19	Vegetarian meal - North Indian	Meal with Chappatti (3 nos), cooked rice(150gms), dhall , two fry vegetables, pickle, onion, Chillies		
20	Non-Vegetarian	1) Mutton Briyani quarter plate (2) chicken Briyani quarter plate (3) Fish fried (one piece)		
21	Tea	100 ml		
22	Coffee Nescafe/Bru	100 ml		
23	Boiled sweet milk	100 ml		
24	Lessi	100 ml		
25	Lemon Juice	100 ml		



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Undertaking

I assured that the rate quoted by me for the eatables/ beverage and other items is applicable for the period from 1st July 2021 to 31st March, 2022 and I will not demand to revise the rate, if the contract awarded and also during the period of contract 1st July 2021 to 31st March, 2022.

Office Seal

Date:-

Place:-

Authorized Signatory
(Bidder/Contractor/Supplier)