

Government of India
Ministry of Health and Family Welfare
CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE
CHENGALPATTU – 603 001

Director ☎ 044-27426275

No. F5-8/2020 CS

Dated: 22/05/2020

To:

All reputed firms

Sub: - Open Tender notification for Printing of documents – Reg.

Sir,

1. Notification inviting open tender from reputed Firms/Service providers for the printing of training modules to this Institute and the same on the Office Notice Board, our website <http://www.cltri.gov.in>, and Central Govt. Tender portal <http://tenders.gov.in> for wide publicity.

2. It is requested to submit your sealed tender along with supporting documents as per terms & conditions mentioned in Annexure-I within the specified time limit mentioned in Notification.

DIRECTOR
DIRECTOR
CLT&RI, Govt of India,
Min of Health & FW,
Chengalpattu-603 001 (TN)

Encl.:-

1. Notification
2. Tender document

Cc to:-

1. Office Notice Board - for wide publicity
- ✓ 2. Computer section - to upload Central Public Procurement portal and CLT&RI website for wide publicity (copy enclosed)
through HOD, Epid.

DEO (ES) Ph upload.

26/5/2020

Government of India
Ministry of Health and Family Welfare
CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE
CHENGALPATTU – 603 001

No.F5-8/2020CS

Dated 22.05.2020

NOTIFICATION OF INVITING TENDER

1. Sealed Tenders are invited on behalf of President of India from Original Equipment Manufacturers/Authorized service providers /Firms for **Printing of documents** to this Institute. The method of submission of tender, amount of Earnest Money Deposit, Performance/Security Deposit and general terms and conditions applicable to contract have been mentioned in **Annexure- I**.

2. Completion of printing works should be strictly as per parameters/technical specifications given in **Annexure-II, Annexure –II(a)**. The proforma for submission of tender has given in Part-I & Part-II of **Annexure-III (Technical Bid)** and **Annexure-IV (Commercial Bid)** to this notice inviting tender. The schedule of tender is given under.

Schedule of Tender:

S.No.	Description	Detail
1.	Tender No.	01/F.5-8/2020CS
2.	Last date for submission of Tender documents	15/06/2020
3.	Date & Time of Opening of Tender documents	Will be decided later
4.	Amount of Earnest Money Deposit as per Clause 3 of Annexure-I (Refundable without any interest)	Rs.5000/- (Rupees five thousand only)
5.	Venue of opening of Technical Bid & Commercial Bid	Chairman's chamberOffice

3. The tender document can also be downloaded from the website <http://www.cltri.gov.in> and <http://tenders.gov.in>. “The Director, Central Leprosy Teaching & Research Institute, Chengalpattu” towards cost of Earnest Money Deposit Rs. 5000/- (Rupees Five Thousand only) (please refer Annexure-I Para-1) to be enclosed along with the Technical Bid & Commercial Bid. ***Firms registered with NSIC/DGS&D/MSME Act 2006 with current validity are exempted from payment of tender document and Earnest Money Deposit (EMD)***; otherwise such bids without tender fee and Earnest Money Deposit (EMD) will be summarily rejected.

4. Complete tender with sealed cover in all respects must in all cases be sent to reach this office on or before the date and time indicated in the Schedule in Para 2 above. The tender received after the scheduled date and time will be rejected outrightly.

5. The sealed tender, completed in all aspects should be addressed to

**The Director,
Central Leprosy Teaching & Research Institute,
Govt. of India,
Ministry of Health & Family Welfare,
Chengalpattu-603001,
Kancheepuram District,
Tamil Nadu.**

And tender document cover clearly super scribed as “**Open Tender for Printing of documents – Tender No.01 /F5-8/2020 CS dated 22/05/2020**” and to reach this office **on or before 15/06/2020 upto 5:00 PM.** The tender document should be sent by Registered Post/Speed Post/By hand, so as to reach this office on or before the due date/time otherwise tender document rejected. Reason for postal delay will not be accepted and tenders received through private courier or by ordinary post will not be accepted.



**DIRECTOR
DIRECTOR
CLT&RI, Govt of India,
Min of Health & FW,
Chengalpattu-603 001 (TN)**

ANNEXURE – I

GENERAL TERMS AND CONDITIONS

1. Earnest Money Deposit (EMD):

1.1 Earnest Money Deposit of Rs. 5000/- (Rupees five thousand only) by way of **Demand Draft** drawn in Bank of Baroda or any nationalized bank payable at Chengalpattu, in favour of “The Director, Central Leprosy Teaching and Research Institute, Chengalpattu” should be submitted along with the Technical Bid & Commercial Bid. **The EMD in any other form will not be entertained.** Firms registered under NSIC, DGS&D & MSME Act 2006 and those firms which are registered with the District Industries centre/Department of Commerce & Industries, Government of India & Tamil Nadu/any other State Governments which current validity are exempted from furnishing the Earnest Money Deposit (EMD). **Otherwise, such bids without payment of cost of Tender Fee and EMD will be summarily rejected.**

1.2 Bidder shall not be permitted to withdraw his offer or modify the terms and conditions thereof after submission of the tender documents. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited by the Government.

1.3 No claim shall lie against the Government/Department in respect of erosion in the value or interest on the amount of earnest money deposit or security deposit. EMD will earn no interest.

1.4 EMD of unsuccessful bidder will be refunded only after finalization of tender selection and that of the successful bidder will be refunded only after completion of works.

2. Preparation and submission of Tender:

The tender should be submitted in two parts namely

- a) Technical Bid along with the proof of Earnest Money Deposit (in Form given in Part-I & II of Annexure-III) and
- b) Commercial Bid (in form given in Annexure-IV)

and each should be kept in a separate sealed cover. Both the bids should be kept in another sealed cover addressed to the undersigned. The envelope containing sealed cover should be super scribed with “**Open Tender for Printing of documents**” and addressed to “The Director, Central Leprosy Teaching & Research Institute, Govt. of India, Ministry of Health & Family Welfare, Chengalpattu – 603 001, Kancheepuram District, Tamil Nadu”. The covers which are not sealed will be summarily rejected.

