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02/03/2020

Government of India
Ministry of Health and Family Welfare
CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE
CHENGALPATTU - 603 001

Director ☎044-27426275

Officer i/c Stores ☎044-27429987
E-Mail: oics.cltri@nic.in

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No.F5-3/2019 CS

Date: 28.02.2020

NOTIFICATION

To

All Reputed Firms/Suppliers

Sir,

Sub: - Inviting sealed Limited Tender (Single Bid System) for supply of
Nanodrop Ultraviolet – Visible Spectrophotometer – Reg.

The undersigned is on behalf of President of India is inviting Limited Tender (Single Bid System) from reputed Firms/Suppliers for the supply of Nanodrop Ultraviolet – Visible Spectrophotometer for the use in this Institute. The method of submission of limited tender, amount of Earnest Money Deposit, Performance/Security Deposit and general terms and conditions applicable to contract have been mentioned in **Annexure- I**.

Supply of Nanodrop Ultraviolet – Visible Spectrophotometer will be performed strictly as per Parameters/Technical Specifications given in **Annexure-II**. The Proforma for submission of Price Bid is given in **Annexure-III** to this notice inviting tender. The schedule of tender is given under.

S.No.	Description	Detail
1.	Limited Tender No.	F5-3/2019 CS
2.	Issuing Tender document	Can be downloaded from the website
3.	Last date for submission of Tender documents	10.03.2020
4.	Date & Time of Opening of Tender documents	Will be decided later
5.	Amount of Earnest Money Deposit as per Clause 2 of Annexure-I (Refundable without any interest)	Rs.8,000/- (2% of the approx. value of the goods i.e. Rs.4,00,000/-)
6.	Venue of opening of Bid document	P.C chairman's chamber

The limited tender document can be downloaded from the website <http://www.cltri.gov.in> and <http://tenders.gov.in>. Bidders who submit the limited tender document in the downloaded form from the above websites. The bids without EMD will be summarily rejected.

Complete tender with sealed cover in all respects must in all cases be sent to reach this office on or before the scheduled date and time. The limited tender received after the scheduled date and time will be rejected out rightly.

The sealed tender, completed in all aspects should be addressed to "The Director, Central Leprosy Teaching & Research Institute, Govt. of India, Ministry of Health & Family Welfare, Chengalpattu-603001, Kancheepuram District, Tamil Nadu" and tender document cover clearly super scribing as "Limited Tender (Single Bid System) for supply of Nanodrop Ultraviolet – Visible Spectrophotometer – Limited Tender No. F5-3/2019 CS dated 28.02.2020" and to reach this office on or before 10.03.2020 upto 12 PM. The limited tender document should be sent by Registered Post/Speed Post/By hand, so as to reach this office on or before the due date/time otherwise tender document rejected. Reason for postal delay will not be entertained and tenders received through private courier or by ordinary post will be summarily rejected.



**DIRECTOR
DIRECTOR**

**CENTRAL LEPROSY TEACHING AND
RESEARCH INSTITUTE
CHENGALPATTU-603001**

Encl.:-

Tender document

Cc to:-

1. Office Notice Board - for wide publicity
2. Computer section (through HoD) - to upload the Tender documents in this Institute website for wide publicity (copy enclosed).

To,
DEO (ES) to plz upload appropriately.

GENERAL TERMS AND CONDITIONS

1. Tender Form :

1.1. The tender is not transferable. Only one tender shall be submitted by one bidder.

1.2 Bidders who submit the limited tender document in the downloaded form from this Institute website <http://www.cltri.gov.in> or Central Govt. Tender Portal <http://tenders.gov.in>.

2. Earnest Money Deposit (EMD):

1.1 Earnest Money Deposit of **Rs. 8,000/-** (Rupees Eight thousand only) by way of in the form of Account Payee Demand Draft drawn in Bank of Baroda or any nationalized bank payable at Chengalpattu, in favour of "The Director, Central Leprosy Teaching and Research Institute, Chengalpattu" should be submitted along with the tender document. **The EMD in any other form will not be entertained.**

1.2 Firms registered under NSIC, DGS&D & MSME Act 2006 and those firms which are registered with the District Industries Centre/Department of Commerce & Industries, Government of India & Tamil Nadu/any other State Governments which current validity are exempted from furnishing the Earnest Money Deposit (EMD). **Otherwise, such bids without EMD will be summarily rejected.**

1.3 Bidder shall not be permitted to withdraw his offer or modify the terms and conditions thereof after submission of the tender documents. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited by the Government.

1.3 No claim shall lie against the Government/Department in respect of erosion in the value or interest on the amount of earnest money deposit or security deposit. EMD will earn no interest.

1.4 **EMD of unsuccessful bidder will be refunded only after finalization of tender selection and that of the successful bidder will be refunded after supply of the goods in question.**

3. Tender Withdrawal & Modification:-

Bidder shall not be permitted to withdraw his offer or modify the terms and conditions thereof after submission of the tender documents. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid amount of Earnest Money Deposit (EMD) will be forfeited and credited to the Government.

4. **Preparation and submission of Tender:**

The tender should be submitted in single part and should be kept in a sealed cover addressed to the undersigned. The envelope should be super scribed with "**Limited Tender (Single Bid System) for supply of Nanodrop Ultraviolet – Visible Spectrophotometer – Limited Tender No. F5-3/2019 CS dated 28.02.2020**" and addressed to "The Director, Central Leprosy Teaching & Research Institute, Govt. of India, Ministry of Health & Family Welfare, Chengalpattu – 603 001, Kancheepuram District, Tamil Nadu". The covers, which are not sealed, will be summarily rejected.

5. **Signing of Tender:**

Individual signing the tender documents connected with contract must specify whether he sign as:

- a) A "sole proprietor" of the concern or constituted attorney of such sole proprietor.
- b) A partner of the firm, if it be a partnership firm, in which case must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by executed by the partner of the firm.
- c) Director or a principal office duly authorized by the Board of Directors of the Company, if it is a company.

6. **Important Conditions:-**

- a) In case of partnership firms, a copy of the registered partnership agreement and if power of attorney is executed in favour of any or all the partners of any authorized officer of the firm to sign the tender document. Then, a copy of power of attorney duly executed by all the partners, sworn in before Notary Public should be enclosed.
- b) In case of partnership firms where no authority to refer disputes concerning the business of partnership firm has been concerned on any partner the tender and all other related documents must be signed by all partners of the firm.
- c) A person signing the tender form or any documents forming part of the tender on behalf of another person should have an authority to bind on behalf of such other person and if, on enquiry it appears that the persons so signing had no authority to do so, The Director, Central Leprosy Teaching & Research Institute may without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages.
- d) In case of Private Ltd/Limited companies, Company Incorporation Certificate along with the Articles of Association has to be submitted.
- e) In the case of Co-operative society, the authorized officer should furnish the authentication letter to execute the contract from the competent authority of the Registrar of Co-Operative Societies.

