



सत्यमेव जयते

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DIRECTOR

CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE  
CHENGALPATTU – 603 001, TAMIL NADU  
(UNDER THE D.G.H.S., MINISTRY OF HEALTH & FAMILY WELFARE)

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**F.No.F2(10) E.I/2014**

**Date: 17.08.2024**

**NOTIFICATION**

Applications are invited from officers of the Central Government for the post of Orthotic Technician on by **transfer on deputation**.

Name of the Post : **Orthotic Technician**  
(General Central Service, Group 'C',  
Non-Gazetted, Non-Ministerial)  
Number of Post : 01 (One)  
Pay Level : LEVEL-4 in the pay matrix  
(Rs.25,500-81,100/-).

1. Eligibility: (As per existing Recruitment Rule of the post)  
From amongst persons holding analogous equivalent posts under the Central Government.  
Educational qualification:
  1. Passed Matriculation or equivalent.
  2. Should have undergone 18 months training in a recognized reputed Institution in the manufacture of orthopaedic footwear appliances, splints, branches and artificial limbs.Desirable :
  1. Diploma in Physiotherapy issued by the Tamil Nadu Government or Equivalent qualifications recognized by Government of India.
  2. Experience in orthotic work for leprosy patients.
2. List of Duties and Responsibilities attached to the post of Orthotic Technician at CLTRI are as under:
  1. Design and preparation of various types of specialised footwear like moulded insole, weight relieving calliper, pylon prosthesis ,Elephant foot, fixed ankle brace, etc for use by the leprosy patients.
  2. Taking of moulds, modification mounting of leather, bracing, riveting and final finishing related to preparation of special types of footwear's.
  3. To work on various machines like Drilling, Grinding, sheeting, shoe finishing yet. In connection with preparation of special footwear.
  4. Supervision of works of cobblers in the footwear section, who prepare different types of footwear for leprosy patients.
3. The Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.

4. The Maximum age-limit for appointment by deputation shall be 'Not exceeding 56 years' as on the last date of receipt of applications i.e., 01.10.2024.

5. Regulation of pay and other terms of Transfer on deputation:-  
The pay of the selected candidate will be regulated under the provisions contained in the DoP&T O.M No.6/8/2009-Estt. (pay-II) dated 17.06.2010 as amended from time to time.

6. **General Terms and Conditions**

- (i) The deputation period may be curtailed at the discretion of the Director at any time.
- (ii) The posts carry usual allowances as admissible to Central Government Employees.
- (iii) The application of eligible and willing candidates for appointment to the said post may please be forwarded through proper channel to this office within 45 days from the date of publication of this advertisement in the Employment News/News paper/CLTRI official website whichever earlier.
- (iv) The application shall be neatly typed in the A4 sheet as per the annexure format and with all the relevant fields filled completely.
- (v) The application should clearly indicate the service particulars, experience and educational qualifications etc., as per the enclosed Format.
- (vi) Documents required (All copies of certificates / documents enclosed with the application should be attested by an officer not below the rank of the Head of Institution or equivalent).
  1. Copy of the ACRs/APARs for the last five years.
  2. Experience Certificate.
  3. No Objection Certificate from parent Department / Organisation.
  4. Vigilance clearance / Integrity Certificate from parent Department / Organisation.
  5. Certificate of non-imposing of major / minor penalty, if any, on the Officer during the last ten years / entire service period, whichever is less.
  6. Educational Qualifications.
  7. Any other relevant certificate to the post of Orthotic Technician.
- (vii) The cadre Authorities may ascertain that the particulars sent by the officers are correct as per their service records.
- (viii) Incomplete application(s) or Applications received without above mentioned documents are liable to be summarily rejected. Applications sent through Mail /Fax and after closing date for the receipt of application will not be accepted.

- (ix) **The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.**
- (x) The Director, CLTRI is having the right to postpone or cancel the Notification at any time without assigning any reason.
- (xi) Please refer Recruitment Rule G.S.R. 757 dated 02.07.1980 to the post of Orthotic Technician, Central Leprosy Teaching Research Institute, Chengalpattu for further reference.
- (xii) The application with necessary enclosures may be sent through proper channel by post to, **"The Director, Central Leprosy Teaching & Research Institute, Chengalpattu, Chengalpattu District, Tamil Nadu, PIN- 603 001" within 01.10.2024.**
- (xiii) For enquires contact 044-27426274(75).

  
**DIRECTOR**

Central Leprosy Teaching & Research Institute  
Govt. of India, Ministry of H & FW  
Chengalpattu - 603 001 (TN)

Notice Board /National Career Service (NCS) portal /CLTRI Official website  
[www.cltri.gov.in](http://www.cltri.gov.in)

  
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इस भाग में अलग पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके

Separate paging is given to this Part in order that it may be filed as a separate compilation

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

(रक्षा मंत्रालय को छोड़ कर) भारत सरकार के मंत्रालयों और (सं राज्य क्षेत्र प्रशासनों को छोड़कर)  
 केन्द्रीय अधिकारियों द्वारा विधि के अन्तर्गत बनाए और जारी किए गए साधारण नियम  
 जिनमें साधारण प्रकार के आदेश, उपनियम आदि सम्मिलित हैं

**General Statutory Rules (including orders, bye-laws etc. of a general character) issued by the  
 Ministries of the Government of India (other than the Ministry of Defence) and by the Central  
 Authorities (other than the Administrations of Union Territories)**

विधि, न्याय और कम्पनी कार्य मंत्रालय

(विधि कार्य विभाग)

नई दिल्ली 20 जन 1980

सं० का० नि० 744 --केन्द्रीय सरकार सिविल प्रक्रिया संहिता, 1908 (1908 का 5) का प्रथम अनुसूची के प्रादण 27 के निश्चय 8ख के खण्ड (क) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए भारत सरकार के भूमिपूर्व विधि मन्त्रालय (विधि कार्य विभाग) की अधिसूचना सं० सं० का० नि० 1412, तारीख 25 नवम्बर, 1960 में निर्दिष्ट प्रार सशोधन कार्या है, यथा—

उक्त प्रसूचना में अनुसूची में, पंजाब में सम्मिलित मद 11 में चण्डीगढ़ में उक्त न्यायालय में सम्मिलित उप-मद (क) के स्थान पर, पंजाब 2 में विद्यमान प्रविष्टि के स्थान पर निम्नलिखित प्रविष्टि रखी जायगी यथा—

“( ) श्री गोपी चन्द अथवा केन्द्रीय न्याया सल्लेख 1”

[का० सं० 36(3)/80-जुड.]

बा० सं० गखा, संयुक्त सचिव और  
 विधि सलाहकार

MINISTRY OF LAW, JUSTICE & COMPANY AFFAIRS

(Department of Legal Affairs)

New Delhi, the 28th June, 1980

**G.S.R. 744.**—In exercise of the powers conferred by clause (a) of rule 83 of Order XXVII of the First Schedule to the Code of Civil Procedure, 1908 (5 of 1908), the Central Government hereby makes the following further amendment in the notification of the Government of India in the late Ministry of Law (Department of Legal Affairs) number G.S.R. 1412, dated the 25th November, 1960, namely:—

In the Schedule to the said notification, in item 11 relating to Punjab, against sub-item (a) relating to High Court at Chandigarh for the existing entry in column 2, the following entry shall be substituted, namely:—

“(ii) Shri Gopi Chand, Additional Central Government Standing Counsel.”

[F. No 36(3)/80-Jud.]

B. S. SEKHON, Jt. Secy & Legal Adviser

1	2	3	4	5	6	7	8
32. प्राथमिक तकनीशियन	1	सामान्य केन्द्रीय सेवा समूह 'ग' भराजपत्रित भवनसचिवालय		330-10-380- द०रो० 12-500- ब०रो० 15-560 र०	लागू नहीं होता	25 वर्ष। सरकारी कर्म- चारियों के मामले में 35 वर्ष तक शिथिल की जा सकती है। आयु सीमा अध्यात्म करने की निर्णायक तारीख वह अन्तिम तारीख होगी। जिस तारीख तक गोज- भार कार्यालय से उम्मी- दवारों के नाम भेजने के लिये कहा गया हो।	अतिरिक्त : (1) मैट्रिक पास अथवा उमके समतुल्य अर्हता (2) किसी मान्यता प्राप्त प्रति- ष्ठित संस्थान में विकलांगों के जन्मे, उपकरण, अपचियां, पट्टियां (ब्रेसिस) और कुत्रिम अंगों के बनाने का 18 महीनों का प्रशिक्षण लिया हो। बांछनीय : (2) ममिलनाडु सरकार द्वारा जारी किया गया भौतिक शिक्षिता में डिप्लोमा समतुल्य अथवा भारत सरकार द्वारा मान्यता प्राप्त समतुल्य अर्हता (2) कुछ राशियों के लिये प्राथो- टिक कार्य करने का अनुभव।

9	10	11	12	13	14
लागू नहीं होता	2 वर्ष	प्रतिनियुक्ति पर स्थानान्तरण जिसके न होने पर मंजूर भर्ती द्वारा	केन्द्रीय सरकार के अन्तर्गत समान पदों पर कार्य कर रहे व्यक्तियों में से। नोट : प्रतिनियुक्ति के अर्वाह तीन वर्ष से अधिक नहीं होगी।	(1) अरिष्टतम उप- निदेशक/वरिष्ठ शिक्षण विज्ञान सर्जन --प्रबन्ध (2) वरिष्ठ महायक निदेशक --सदस्य (3) प्रशासन अधिकारी/ कनिष्ठ लेखा अधि- कारी --सदस्य	लागू नहीं होता

[सं० ए-12034/1/77-सी०सी०डी०]

ईश्वर चन्द्र बंसल, निदेशक

**MINISTRY OF HEALTH & FAMILY WELFARE**

(Department of Health)

New Delhi, the 2nd July, 1980

**G.S.R. 757.**—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to certain Group C Posts (Ministerial and non-Ministerial) in the Central Leprosy Training and Research Institute, Chingleput, namely :—

1. Short title and commencement.—(1) These rules may be called the Central Leprosy Training and Research Institute, Chingleput (Group C posts) Recruitment Rules, 1980.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Application.—These rules shall apply to the posts specified in column 2 of the Schedule Annexed to these rules.

3. Number, Classification and Scale of pay.—The number of posts, their classification and the scales of pay attached thereto shall be as specified in columns 3 to 5 of the said Schedule.

4. Method of recruitment, age limit, qualifications, etc.—The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns 6 to 14 of the Schedule aforesaid.

5. Disqualification.—No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living, or

(b) who, having a spouse living, has entered into, or contracted a marriage with any person, shall be eligible for appointment to any of the said posts :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax.—Where the Central Government is of opinion that it is necessary or expedient so to do, it may, be order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. Saving.—Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.



**Application for the post of Orthotic Technician on Deputation**

1. Name :
2. Father / Husband Name :
3. Permanent Residential Address :
4. Age /Date of Birth :
5. Whether SC/ST/OBC/PH :
6. Educational Qualification :
7. Technical Qualification :
8. Service Particulars
  - (a) Present post :
  - (b) Department / Organisation :
9. Particulars of the past service :

(Paste Self attested Passport size photograph)
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Department / Office	Post held ( Specify whether ad-hoc or regular)	Period		Scale of Pay of the post	Nature of Duty
		From	To		
1	2	3	4	5	6

10. Particulars of Experience (in Detail) :
11. Any other information :
12. Enclosures
  - a. ACR/APAR (for 5years) : Yes / No.
  - b. Certificates (Educational) : Yes/No
13. Address for communication with E-mail id and contact No. :

**UNDERTAKING**

*I \_\_\_\_\_ hereby declare that all the statements made in this application are true and complete to the best of my knowledge & belief. I undertake that the department can take action against me or cancel my candidature without any intimation in case the declaration found to be guilty of furnishing wrong information or suppressing any facts.*

Signature of Candidate.

Date:  
Place:

***(To be filled by the parent Office /Department)***

*Certified that the particulars furnished above by the candidate have been verified from his/her service records and found to be correct. It is also certified that no liability or vigilance case is either pending or contemplated against him/her. He/her ACRs (attested copies) are enclosed.*

Date:

Signature of the Head of Office.

\*All the fields are mandatory