



Dr. R.VEERAKUMARAN
DIRECTOR

CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE
CHENGALPATTU – 603 001, TAMIL NADU
(UNDER THE D.G.H.S., MINISTRY OF HEALTH & FAMILY WELFARE)

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F.No.24/02/CLTRI/E.I/2019

Date: 7.08.2024

NOTIFICATION

Applications are invited from officers of the Central Government or State Government or Union Territories for the post of Cobbler Grade-I by **Deputation (including short-term contract).**

Name of the Post : **Cobbler Grade-I**
(General Central Service, Group 'C',
Non-Gazetted, Non-Ministerial)
Number of Post : 02 (Two)
Pay Level : LEVEL-2 in the pay matrix
(Rs.19,900-63,200/-).

1. Eligibility: (As per existing Recruitment Rule of the post)
Officers of the Central Government or State Government or
Union territories,-

(a) (i) Holding analogous post on a regular basis in the parent cadre or
department

(OR)

(ii) With 3 years service in the Cobbler Grade-II rendered after
appointment therto on a regular basis in level-1 in the pay matrix
(Rs.18,000-56,900/-) or equivalent in the parent cadre or
department;

and

(b) Possessing qualification and experience prescribed as below
(for direct recruitment under column-7 in the Recruitment Rule).

- (a) 12th class pass from a recognized Board or University.
- (b) (i) two years Diploma course of making orthotic shoes and
appliances from a recognized Central Government or State
Industrial Training Institute or Vocational Institutes.
(ii) one year experience in the trade to make Orthotic shoes
and orthopedic appliances; **or**
- (c) (i) one year certificate course of making Orthotic shoes and
appliance from a recognized Central Government or State
Industrial Training Institute or Vocational Institute; and
(ii) two years experience in the trade to make orthotic shoes
and orthopedic appliances.

2. List of Duties and Responsibilities attached to the post of Cobbler Grade-I at CLTRI are as under:

1. Preparation of Chapals of different types prescribed by surgeons for use of leprosy Patients.
 2. To assist Orthotic Technician in preparation of special type of foot wears.
 3. To attend to repairs of foot wears of O.P.D patients.
3. The Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.
4. The Maximum age-limit for appointment by deputation (including short term contract) shall be 'Not exceeding 56 years' as on the last date of receipt of applications i.e., 01.10.2024.
5. Regulation of pay and other terms of Transfer on deputation:-
The pay of the selected candidate will be regulated under the provisions contained in the DoP&T O.M No.6/8/2009-Estt. (pay-II) dated 17.06.2010 as amended from time to time.

6. **General Terms and Conditions**

- (i) The deputation period may be curtailed at the discretion of the Director at any time.
- (ii) The posts carry usual allowances as admissible to Central Government Employees.
- (iii) The application of eligible and willing candidates for appointment to the said post may please be forwarded through proper channel to this office within 45 days from the date of publication of this advertisement in the Employment News/News paper/CLTRI official website whichever earlier.
- (iv) The application shall be neatly typed in the A4 sheet as per the annexure format and with all the relevant fields filled completely.
- (v) The application should clearly indicate the service particulars, experience and educational qualifications etc., as per the enclosed Format.
- (vi) Documents required (All copies of certificates / documents enclosed with the application should be attested by an officer not below the rank of the Head of Institution or equivalent).
 1. ACRs/APARs for the last five years.
 2. Experience Certificate.

3. No Objection Certificate from parent Department / Organisation.
 4. Vigilance Clearance / Integrity Certificate from parent Department / Organisation.
 5. Certificate of non-imposing of major / minor penalty, if any, on the Officer during the last ten years / entire service period, whichever is less.
 6. Educational Qualifications.
 7. Any other relevant certificate to the post of Cobbler Grade-I.
- (vii) The cadre Authorities may ascertain that the particulars sent by the officers are correct as per their service records.
- (viii) Incomplete application(s) or applications received without above mentioned documents are liable to be summarily rejected. Applications sent through Mail /Fax and after closing date for the receipt of application will not be accepted.
- (ix) The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.**
- (x) The Director, CLTRI is having the right to postpone or cancel the Notification at any time without assigning any reason.
- (xi) Please refer Recruitment Rule G.S.R. 172 dated 14.11.2023 to the post of Cobbler Grade-I, Central Leprosy Teaching and Research Institute, Chengalpattu for further reference.
- (xii) The application with necessary enclosures may be sent through proper channel by post to, **"The Director, Central Leprosy Teaching & Research Institute, Chengalpattu, Chengalpattu District, Tamil Nadu, PIN- 603 001"within 01.10.2024.**
- (xiii) For enquires contact 044-27426274(75).


DIRECTOR

Central Leprosy Teaching & Research Institute
Govt. of India, Ministry of H & FW
Chengalpattu - 603 001 (TN)

	<p>पात्र नहीं होंगे। इसी प्रकार, प्रतिनियुक्त व्यक्ति प्रोन्नति द्वारा नियुक्ति के लिए विचार किए जाने के पात्र नहीं होंगे।</p> <p>टिप्पण 2 : प्रतिनियुक्ति की अवधि (जिसके अंतर्गत अल्पकालिक संविदा भी सम्मिलित है) जिसके अंतर्गत केन्द्रीय सरकार के उसी या किसी अन्य संगठन में इस नियुक्ति से ठीक पहले धारित किन्हीं अन्य काडर-बाह्य पद पर प्रतिनियुक्ति की अवधि (जिसके अंतर्गत अल्पकालिक संविदा भी सम्मिलित है) सम्मिलित है, साधारणतया तीन वर्ष से अधिक नहीं होगी।</p> <p>टिप्पण 3: प्रतिनियुक्ति (जिसके अंतर्गत अल्पकालिक संविदा भी सम्मिलित है) द्वारा नियुक्ति के लिए अधिकतम आयु-सीमा आवेदन प्राप्त करने के लिए अंतिम तारीख को छप्पन वर्ष से अधिक नहीं होगी।</p> <p>टिप्पण 4: जहां ऐसे कनिष्ठ व्यक्तियों के संबंध में, जिन्होंने अपनी अर्हक या पात्रता सेवा पूरी कर ली है, प्रोन्नति के लिए विचार किया जा रहा हो, वहां उनसे ज्येष्ठ व्यक्तियों के संबंध में भी विचार किया जाएगा, परन्तु यह तब जब कि उनके द्वारा की गई ऐसी अर्हक या पात्रता सेवा, अपेक्षित अर्हक या पात्रता सेवा के आधे से अधिक से या दो वर्ष से, इसमें से जो भी कम हो, से कम न हो और उन्होंने अपने ऐसे कनिष्ठ व्यक्तियों सहित, जिन्होंने ऐसी अर्हक या पात्रता सेवा पहले ही पूरी कर ली है, अगली उच्चतर श्रेणी में प्रोन्नति के लिए अपनी परिवीक्षा की अवधि सफलतापूर्वक पूरी कर ली हो।</p>	<p>समूह 'ग' विभागीय प्रोन्नति समिति (प्रोन्नति पर विचार करने के लिए) जो निम्नलिखित से मिलकर बनेगी:-</p> <ol style="list-style-type: none"> 1. अपर निदेशक, केन्द्रीय कुष्ठ शिक्षण और अनुसंधान संस्थान, चेंगलपट्टु - अध्यक्ष; 2. उप निदेशक (ऑर्थो), केन्द्रीय कुष्ठ शिक्षण और अनुसंधान संस्थान, चेंगलपट्टु - सदस्य; 3. सहायक निदेशक (सर्जिकल), केन्द्रीय कुष्ठ शिक्षण और अनुसंधान संस्थान, चेंगलपट्टु - सदस्य; 4. उस क्षेत्र में केन्द्रीय सरकार या राज्य सरकार कार्यालय के किसी दूसरे से कोई राजपत्रित अधिकारी - सदस्य।
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[फा. सं. ए-12018/22/2019-कुष्ठ]

गणेश कुमार, अवर सचिव

MINISTRY OF HEALTH AND FAMILY WELFARE

New Delhi, the 14th November, 2023

G.S.R. 172.—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Central Leprosy Training and Research Institute, Chingleput (Group C posts) Recruitment Rules, 1980, in so far as, they relate to the post of Cobbler, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment for the post of Cobbler Grade-I in the Ministry of Health and Family Welfare, Central Leprosy Teaching and Research Institute, Chengalpattu, namely:-

1. Short title and commencement.—(1) These rules may be called the Ministry of Health and Family Welfare, Central Leprosy Teaching and Research Institute, Chengalpattu, Cobbler Grade-I (Group 'C' Post) Recruitment Rules, 2023.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of post, classification and level in the pay matrix.**-The number of the said post, its classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age-limit, qualifications, etc.**-The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

4. **Disqualification.**-No person :-

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.**-Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.**-Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of post	Classification	Level in pay matrix	Whether selection post or non-selection post
(1)	(2)	(3)	(4)	(5)
Cobbler Grade-I.	02*(2023) *Subject to variation on dependent workload.	General Central Service, Group 'C', Non-Gazetted, Non-ministerial.	Level- 2 in the pay matrix. (Rs.19900-63200).	Not applicable.
Age- limit for direct recruits.		Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.

(6)	(7)	(8)	(9)
Between 18 (eighteen) and 27 (twenty seven) years of age. (The upper age-limit is relaxable in accordance with the instructions or orders issued by the Central Government).	(a) 12 th class pass from a recognised Board or University; (b) (i) two years' Diploma course of making Orthotic shoes and appliances from a recognised	Not applicable.	Two years for direct recruits. Note: There shall be a mandatory induction training of at least two weeks duration for successful
Note 1: The crucial date for			

<p>determining the age-limit shall be the closing date for receipt of applications from candidates and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Lahaul and Spiti District and Pangi Sub-Division of Himachal Pradesh and the Union territories of Andaman and Nicobar Islands, Ladakh and Lakshadweep.</p>	<p>Central Government or State Industrial Training institutue or Vocational Institute;</p>	<p>completion of probation as prescribed by the Central Govern-ment.</p>
<p>Note 2: In the case of recruitment made through the employment exchange, the crucial date of determining the age-limit shall be the last date up to which employment exchange is asked to submit the names.</p>	<p>(ii) one year experience in the trade to make Orthotic shoes and Orthopedic appliances; or</p> <p>(c) (i) one year certificate course of making Orthotic shoes and appliance from a recognised Central Government or State Industrial Training Institute or Vocational Institute; and</p> <p>(ii) two years' experience in the trade to make orthotic shoes and orthopedic appliances.</p> <p>Note: 1. Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.</p> <p>Note: 2. The qualifications regarding experience are relaxable at the discretion of the competent authority in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes if at any stage of selection the competent authority is of the opinion that sufficient number of candidates from these</p>	

	communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.		
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Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made.	If a Departmental Promotion Committee exists, what is its composition .	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(10)	(11)	(12)	(13)
By deputation (including short-term contract) or promotion failing both by direct recruitment.	<p>(a) Deputation (including short-term contract):</p> <p>Officers of the Central Government or State Government or Union territories,-</p> <p>(a) (i) holding analogous post on a regular basis in the parent cadre or department;</p> <p>or</p> <p>(ii) with three years service in the Cobbler Grade II rendered after appointment thereto on a regular basis in level-1 in the pay matrix (Rs.18000-56900) or equivalent in the parent cadre or department; and</p> <p>(b) possessing qualification and</p>	<p>Group 'C' Departmental Confirmation Committee (for considering confirmation) :-</p> <p>1. Additional Director, Central Leprosy Teaching and Research Institute, Chengalpattu - Chairman;</p> <p>2. Deputy Director (Ortho), Central Leprosy Teaching and Research Institute, Chengalpattu - Member;</p> <p>3. Assistant Director (Surgical), Central Leprosy Teaching and Research Institute, Chengalpat - Member;</p> <p>4. A Gazetted officer from another Central Government or State Government office in the area - Member.</p>	Not applicable.

	<p>experience prescribed for direct recruitment under column (7).</p> <p>Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2 : The period of deputation (including short-term contract) including the period of deputation in another Ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years.</p> <p>Note 3: The maximum age-limit for appointment by deputation (including short-term contract) shall be not exceeding fifty-six years as on the last date of receipt of applications.</p> <p>Note 4: Where juniors who have completed their qualifying or</p>	<p>Group 'C' Departmental Promotion Committee (for considering promotion) consisting of :-</p> <ol style="list-style-type: none"> 1. Additional Director, Central Leprosy Teaching and Research Institute, Chengalpattu - Chairman; 2. Deputy Director (Ortho), Central Leprosy Teaching and Research Institute, Chengalpattu - Member; 3. Assistant Director (Surgical), Central Leprosy Teaching and Research Institute, Chengalpattu - Member; 4. A Gazetted officer from another Central Government or State Government office in the area - Member. 	
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	eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.		
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[F. No. A-12018/22/2019-Lep]

GANESH KUMAR, Under Secy.

नई दिल्ली, 14 नवम्बर, 2023

सा.का.नि. 173.—राष्ट्रपति, संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और राष्ट्रीय मलेरिया उन्मूलन कार्यक्रम दिल्ली कनिष्ठ अनुवादक (हिंदी) भर्ती नियम, 1984 को, जहाँ तक उनका संबंध कनिष्ठ हिंदी अनुवादक के पद से है, उन बातों के सिवाय अधिकृत करते हुए, जिन्हें ऐसे अधिक्रमण से पूर्व किया गया है या करने का लोप किया गया है, स्वास्थ्य सेवा महानिदेशालय, स्वास्थ्य और परिवार कल्याण मंत्रालय के अधीन राष्ट्रीय वेक्टर जनित रोग नियंत्रण केंद्र (एन सी वी बी डी सी) में कनिष्ठ अनुवादक (हिंदी) के पद पर भर्ती की पद्धति का विनियमन करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात् :-

1. संक्षिप्त नाम और प्रारंभ—(1) इन नियमों का संक्षिप्त नाम स्वास्थ्य और परिवार कल्याण, राष्ट्रीय वेक्टर जनित रोग नियंत्रण केंद्र, कनिष्ठ अनुवाद अधिकारी (समूह 'ख' पद) भर्ती नियम, 2023 है।
- (2) ये राजपत्र में उनके प्रकाशन की तारीख को प्रवृत्त होंगे।
2. पद की संख्या, वर्गीकरण और वेतन मैट्रिक्स में स्तर—उक्त पद की संख्या, उसका वर्गीकरण और इससे संलग्न वेतन मैट्रिक्स में स्तर वह होगा जो इन नियमों से उपाबद्ध अनुसूची के स्तंभ (2) से स्तंभ (4) में विनिर्दिष्ट हैं।
3. भर्ती की पद्धति, आयु-सीमा, अर्हताएं, आदि—भर्ती की पद्धति, आयु-सीमा, अर्हताएं और उससे संबंधित अन्य बातें वे होंगी जो उक्त अनुसूची के स्तंभ (5) से स्तंभ (13) में विनिर्दिष्ट हैं।

**Application for the post of Cobbler Grade-I by
Deputation (including Short Term Contract)**

1. Name :
2. Father / Husband Name :
3. Permanent Residential Address :
4. Age /Date of Birth :
5. Whether SC/ST/OBC/PH :
6. Educational Qualification :
7. Technical Qualification :
8. Service Particulars
- (a) Present post :
- (b) Department / Organisation :
9. Particulars of the past service :

(Paste Self
attested
Passport size
photograph)

Department / Office	Post held (Specify whether ad- hoc or regular)	Period		Scale of Pay of the post	Nature of Duty
		From	To		
1	2	3	4	5	6

10. Particulars of Experience (in Detail) :
11. Any other information :
12. Enclosures
- a. ACR/APAR (for 5years) : Yes / No.
- b. Certificates (Educational) : Yes/No
13. Address for communication with
E-mail id and contact No. :

UNDERTAKING

I _____ hereby declare that all the statements made in this application are true and complete to the best of my knowledge & belief. I undertake that the department can take action against me or cancel my candidature without any intimation in case the declaration found to be guilty of furnishing wrong information or suppressing any facts.

Signature of Candidate.

Date:
Place:

(To be filled by the parent Office /Department)

Certified that the particulars furnished above by the candidate have been verified from his/her service records and found to be correct. It is also certified that no liability or vigilance case is either pending or contemplated against him/her. He/her ACRs (attested copies) are enclosed.

Date:
*All the fields are mandatory

Signature of the Head of Office.