



Government of India

Ministry of Health and Family Welfare

**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
**CHENGALPATTU – 603 001, TAMIL NADU**



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**PROACTIVE DISCLOSURE UNDER SECTION 4 (1) (b) OF RTI ACT,**  
**2005**

**4. E-GOVERNANCE**

**4.1 Language in which Information / Handbook available**

**[F. No. 1/6/2011 – IR dt. 15.4.2013]**

- i. English: Yes
- ii. Vernacular / Local Language: No

**4.2 When was the information Manual / Handbook last updated?**

**[F. No. 1/6/2011 – IR dt. 15.4.2013]**

The information manual is regularly updated and available on the institute website. The last date of annual update is on 31.03/2021

### 4.3 Information available in electronic form [Section 4 (1) (b) (xiv)]

- i. Details of information available in electronic form
- ii. Name/title of the document/record/other information
- iii. Location where available

Documents /records/information	Available location
Training programmes – Training Calendar	Epidemiology & Statistics division, e format, website
Leprosy [Hansen disease] – Subject resources / books / journals	All divisions, Library, e format, website
Training Modules for Medical Officers / Health Supervisors / Lab Technicians	Epidemiology & Statistics division, e format, website
Information manual	Library
Research reports / publications	Library, e format
Annual report	Library, Director Office, website
Recruitment notifications	Administration, e format, website
Tender / quotation notifications	Central Stores, website
Information of services & facilities available	Website

## 4.4 Particulars of facilities available to citizen for obtaining information

### [Section 4(1)(b)(xv)]

- i. Name & location of the facility
- ii. Details of information made available
- iii. Working hours of the facility

#### 1. Institute Library

The library with reading room facility is available in the administrative block and easily accessible for the staff and to the public also. It is kept open between 9.00 am to 5.30 pm in all working days. It has collection of books related to medical science, majority on subject of Leprosy [Hansens Disease], monographs, scientific journals, WHO Publications, and other related documents.

#### 2. Notice board

#### 3. Patient care information: Available at Clinical, Surgical and Laboratory division

#### 4. Training: Epidemiology & Statistics division

#### 3. CLTRI website – The information and documents are available on the website ([www.cltri.gov.in](http://www.cltri.gov.in)) and are updated regularly.

#### 4. Any other information:

Any person or Indian citizen can seek information under the RTI Act, 2005 by making a payment fee of Rs 10 /- (**BPL category exempted**) by demand draft or banker's cheque or Indian postal order (IPO) in favour of the “The Director, CLTRI” payable at Chengalpattu.

## Administration

Director  
CLTRI, Chengalpattu  
044-27426274 [Ext. 103]  
[dircltri.tnchn@nic.in](mailto:dircltri.tnchn@nic.in)  
[cltriadm@gmail.com](mailto:cltriadm@gmail.com)

## Working hours

Monday- Friday - 9.00 AM -5.30 PM  
Closed on Saturdays, Sundays & all Central Govt. holidays.

**Institute Contact:**

*Phone* : 044-27426275, 044- 27426065

*Email* : [dircltri.tnchn@nic.in](mailto:dircltri.tnchn@nic.in), [cltriadmn@gmail.com](mailto:cltriadmn@gmail.com)

**Website** : [https:// www.cltri.gov.in](https://www.cltri.gov.in)

**Central Public Information Officer (CPIO) / Public Grievance Officer**

Dr. K. Kumaresan

Assistant Director [Epidemiology]

CLTRI, Chengalpattu

044-27426274 [Ext. 206]

[kumaresan.k@gov.in](mailto:kumaresan.k@gov.in)

**Patient care services:**

Dr. M. Punitha

HOD, Clinical Division

CLTRI, Chengalpattu

044-27426274 [Ext. 400]

[drmpunitha@nic.in](mailto:drmpunitha@nic.in)

**Training Programme:**

Dr. K. Kumaresan

Assistant Director [Epidemiology]

CLTRI, Chengalpattu

044-27426274 [Ext. 201]

[kumaresan.k@gov.in](mailto:kumaresan.k@gov.in)

**Surgical Services**

Dr. R. Veerakumaran

HOD, Surgical Division

044-27426274 [Ext. 400]

[veerakumaran@cghs.nic.in](mailto:veerakumaran@cghs.nic.in)

**Laboratory Services**

Dr. M. Swapna

HOD, Lab. Division

044-27426274 [Ext. 300]

[Swapnam.84@gov.in](mailto:Swapnam.84@gov.in)

## 4.5 Such other information as may be prescribed under section [4 (i) (b) (xvii)]

### i. Grievance redressal mechanism

CLTRI is committed to redress the grievances of the public and staff in a responsible, effective and timely manner. It can be addressed directly to the Director and to the respective division heads.

Dr. K. Kumaresan, Assistant Director [Epid] & CPIO is designated as Public Grievance Officer. The public and staff can meet at any time at his chamber in Epidemiology & Statistics section during normal working hours. The grievances can be also sent by hand / post / email/ fax to the Public Grievance Officer at the following address:

Dr. K. Kumaresan,  
Public Grievance Officer,  
Central Leprosy Teaching & Research Institute [CLTRI]  
Tirumani, Chengalpattu – 603001, Tamil Nadu.  
Telephone: 044-27426274 [Extn. 206]  
Email: kumaresan.k@gov.in

### ii. Details of applications received under RTI and information provided

The details are available with the public information officer and RTI statistics during the last four years is given in the table below:

RTI application details	2018 - 19	2019 – 20	2020 – 21
Opening Balance	00	05	00
Applications received	30	13	22
Transfer from other public authority	29	08	18
Appeals	1	01	02
Applications rejected	0	0	0
Applications replied	58	24	42
Registration fee collected (Rs.)	330	150	220
Additional fee collected (Rs.)	466	0	138

RTI Particulars	2021-22	2022-23	2023-24
Opening Balance	2	5	2
Applications received	32	17	17

Transfer from other ministries	7	13	61
Total received by PIO	39	30	78
Total replied by PIO	37	33	79
No. of First Appeals received	5	3	2
No. of First Appeals replied	5	3	2
Applications/appeals rejected	0	0	0
Registration fee collected (Rs.)	370	160	170
Additional fee collected (Rs.)	0	0	602

### **iii. List of completed schemes / projects / programmes**

Not applicable

### **iv. List of completed schemes / projects / programmes underway**

Not applicable

### **v. Details of all contracts entered into including the name of contractor, amount of contract and period of completion of contract**

Details are available on the institute website under Tenders section

### **vi. Annual Report**

Annual Report is available on the institute website and also from Library

### **vii. Frequently asked Question (FAQs)**

FAQs regarding Leprosy and related resources are available on the institute website and also in Library

### **viii. Any other information such as**

- a. Citizen's Charter
- b. result Framework Document
- c. Six monthly reports
- d. Performance against the benchmarks set in the Citizen's Charter

As notified by the head of department (DGHS), no separate citizen charter is established by this institute at present.

#### **4.6 Receipt & Disposal of RTI applications and appeals** **[F. No. 1/6/2011 – IR dt. 15.4.2013]**

- i. Details of applications received and disposed**
- ii. Details of applications received and orders issued**

**Details given below**



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/79/

Date:- 26.03.2024

To

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No. Z.17025/13/2024-Lep. (E-8269600) dated:- 11.03.2024) from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-07.03.2024 and received as transfer from Leprosy Section, DGHS in this section on 18.03.2024 to provide information related to CLTRI.

S. No	RTI Query	Reply
1.	On 28.12.2023, Department of Health and Family Welfare, Dte. General of Health Services send me an Provisional appointment letter for the post of Nursing Officer, Group-B at Central Leprosy Teaching and Research Institute (CLT&RI), Chengalpattu and now they cancelled it on 28.02.2024. So, I want to ask that on what basis my provisional appointment offer letter cancelled?	Not an information under section 2 (f) (i) & (j) of RTI Act, 2005 as reasoning / clarification is outside the ambit of RTI Act, 2005.
2.	When will Central Leprosy Teaching and Research Institute is going to issue the Waiting List for Nursing Officer?	
3.	On what basis seats for the post of Nursing Officer at CLT&RI are allotted for all categories?	
4.	How many candidates are selected for the post of Nursing Officer at CLT&RI?	Seven

2. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.





Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/77/

Date:- 18.03.2024

To

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No. Z.17025/11/2024-Lep. (E-8269150) dated:- 07.03.2024 from CPIO,  
& Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-07.03.2024 and received as transfer from Leprosy Section, DGHS in this section on 18.03.2024 to provide information related to CLTRI.

2. The information sought does not pertain to this Institute and hence the information may be treated as 'NIL'. To refer Institute website for available information.

4. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services,  
Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/75/

Date:- 18.03.2024

To

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No. No. Z.17025/10/2024-Lep. (8268110) dated:- 01.03.2024 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-26.02.2024 and received as transfer from Leprosy Section, DGHS in this section on 12.03.2024 to provide information related to CLTRI.

S. No	RTI Query	Reply
My queries are regarding DGHS recruitment for CLTRI, Chengalpattu for the post of Assistant Physiotherapist:		
1.	Can you provide the details of the selection list for the post of Assistant Physiotherapist in the reputed Institute.	Information available on the HLL, DGHS website – hlldghs.cbt examination.
2.	Can you provide the details of waiting list for the post of Assistant Physiotherapist in the reputed Institute.	
3.	Can you provide the number of persons called for document verification for the post of Assistant Physiotherapist.	One (1)

Contd..2/-

4.	Can you provide the details number of sanctioned posts and their vacancy list Physiotherapy cadre in the reputed Institute	<b>Name of the post</b>	<b>Sanctioned strength</b>	<b>Vacant</b>
		Physiotherapist	01	01
		Assistant Physiotherapist	01	Nil
		Physio-Technician	02	Nil

2. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(**RTI Section**)



No. CLTRI/PIO/03/2023-2024/63/129/

Date:- 14.03.2024

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref : 1.No. CLTRI/PIO/03/2022-2023/63/129 (1), dated: 13.03.2024

2.Your additional fees of Rs. 118/- in the form of CLTRI receipt – reg.

Sir,

This is in reference to your RTI application dated: 12.02.2024 and received in this section on 13.03.2024.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned sections (E-I / E-II):

S. No	RTI Query	Reply
1.	I kindly request you to provide the copy of my father (late) Mr. V. Subramanian Service Register (S.R) Part-I & II.	Photocopies of Service Book of (L)Mr.V.Subramanian - (59 pages) – Given as Annexure.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Encl : as above



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
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Chengalpattu – 603 001, Tamil Nadu  
**(RTI Section)**



No. CLTRI/PIO/03/2023-2024/67/121/

Date:- 13.03.2024

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref : 1.No. CLTRI/PIO/03/2022-2023/67/121, dated: 11.03.2024

2.Your additional fees of Rs, 176/- in the form of CLTRI receipt – reg.

Sir,

This is in reference to your RTI application dated: 16.02.2024 and received in this section on 19.03.2024.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned section (HoD, Clinical Division, E-I / E-II):

S.No	RTI Query	Reply
1.	Kindly provide me the treatment details (both In-patient & Outpatient of my father (Mr. Krishnan) who worked as a Sanitary Worker in CLTRI & my mother (Mrs.Chellammal).	Mr. Krishnan – Records not traceable. Mrs.Chellammal – information enclosed (05 pages) - Annexures.
2.	Kindly provide me details of the family pension received by my mother after the death of my father Mr.Krishnan who worked as a Sanitary Worker in CLTRI.	Not traceable.
3.	Kindly provide me the photocopy of my Service Register (S.R) starting from my date of appointment to till date.	Photocopy of Service Register (S.R) – (88 pages) - Annexures.

4. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Encl : as above



Government of India  
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Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/76/

Date:- 13.03.2024

To

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No. Z.17025/11/2024-Lep. (E-8269150) dated:- 07.03.2024 from CPIO,  
& Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-12.02.2024 and received as transfer from Leprosy Section, DGHS in this section on 12.03.2024 to provide information related to CLTRI.

2. The information sought does not pertain to this Institute and hence the information may be treated as 'NIL'. Refer website for available information.

4. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services,  
Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/68

Date:- 13.03.2024

To

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No. No. Z.17025/06/2024-Lep. (8265245) dated:- 13.02.2024 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-03.02.2024 and received as transfer from Leprosy Section, DGHS in this section on 19.03.2024 to provide information related to CLTRI.

S. No	RTI Query	Reply
1.	What is the Normal daily / weekly / monthly minimum work hours need to be done by Nurses in Central Government, INIs, autonomous body hospitals.	Daily – 8.00 hrs (excluding half an hour lunch break) Weekly - 40 hours / week. Monthly – 160 (30 days)/ 168 hrs (31 days)
2.	What is the Normal daily / weekly / monthly minimum work hours need to be done by Medical Laboratory Technologist in Central Government hospitals, INIs, autonomous body hospitals.	8 hours per day / 40 hours per week / 160 or 168 depending on the monthly working hours.
3.	Monthly 8 Off system as per Ministry of Health & Family Welfare O.M.No.A-28011/1/90-PMS dated: 02.01.1990 applicable to which all categories of Health workers.	As per the MoHFW OMNo.A.28011/1/90/PMS, dated: 11.09.1990.
4.	Is that O.M.No.A-28011/1/90-PMS dated: 02.01.1990 applicable to Hospital Assistants and Medical Laboratory Technologists, who do more than 4 consecutive night duties in a month.	Not applicable.
5.	What is the maximum hours needed for a single day night duty for Medical Laboratory Technologists in Central Government hospitals, INIs and autonomous body hospitals.	Not applicable.

Contd..2/-

6.	Maximum how many numbers of consecutive nights (12 hours daily) can be given to a Medical Laboratory Technologists in Central Government hospitals, INIs and autonomous body hospitals.	Not applicable.
7.	Is the labour rule in India applicable to Central Government hospitals, INIs and autonomous body hospital health care workers.	As per DOPT guidelines.

2. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.





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Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/74

Date:- 12.03.2024

To

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No. Z.17025/12/2024-Lep. (E-8269151) dated:- 07.03.2024 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-23.02.2024 and received as transfer from Leprosy Section, DGHS in this section on 12.03.2024 to provide information related to CLTRI.

S. No	RTI Query	Reply
1.	Please furnish the criteria and process for selecting beneficiaries under the specific health schemes.	Information not pertaining to the Institute.
2.	Please provide details of the budget allocation and expenditure for health programmes in this year.	Information available on the website.

2. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011



Government of India  
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**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/70

Date:- 05.03.2024

To

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No. Z.17025/07/2024-Lep. (8266029) dated:- 21.02.2024 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-21.02.2024 and received as transfer from Leprosy Section, DGHS in this section on 28.02.2024 to provide information related to CLTRI.

S. No	RTI Query	Reply
1.	What is total number of vacancy of Nursing Officer (Staff Nurse) CLTRI, Chengalpattu) Advertisement No.A.12034/02/2023-PH(IH) for Group B & C Posts in the Institutes under Dte. GHS ?	Seven (07)

2. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/69

Date:- 05.03.2024

To

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No. Z.17025/08/2024-Lep. (8266047) dated:- 21.02.2024) from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-08.02.2024 and received as transfer from Leprosy Section, DGHS in this section on 28.02.2024 to provide information related to CLTRI.

S. No	RTI Query	Reply
1.	Kindly provide information about the qualification of the Health Inspector and Sanitary Inspectors all over India including the Directorate General of Health Services, AIIMS, Cantonment Board and all other Public Sector units.	As per the existing Recruitment Rule: 1. B.Sc Chemistry from recognized University. 2. Diploma in Sanitary Inspector course from a recognized Institute. 3. The course should be recognized by the concerned State Directorate of Medical Education. 4. Experience of having worked in a recognized hospital as a Sanitary Inspector or Supervisor for the period of minimum one year.

2. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/66

Date:- 01.03.2024

To

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No. Z.17025/04/2024-Lep. (8263753) dated:- 02.02.2024 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.  
Sir,

This is in reference to your RTI application dated:-09.01.2024 and received as transfer from Leprosy Section, DGHS in this section on 14.02.2024 to provide information related to CLTRI.

S. No	RTI Query	Reply
1.	Is there any interview of Group C posts (mentioned below) after CBT exam of DGHS recruitment 2023?	Not applicable
2.	Is there any transfer policy for posts mentioned below under recruitment of DGHS 2023? Post – Technical Surgical Assistant (CLTRI Chengalpattu).	Not applicable

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



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Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/65

Date:- 01.03.2024

To

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No. Z.17025/47/2022-Lep. (8260532) dated:- 02.02.2024 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.  
Sir,

This is in reference to your RTI application dated:-17.01.2024 and received as transfer from Leprosy Section, DGHS in this section on 14.02.2024 to provide information related to CLTRI.

S. No	RTI Query	Reply
3.	No. of vacancies zone-wise/ state wise to be filled in various Offices under the jurisdiction of Ministry of Health and Family Welfare (DGHS) through SSC Stenographer Grade C and D examination 2023 & 2024.	04 vacancies in Stenographer Grade-II.
4.	If possible, provide category wise bifurcation for the same.	03 – UR & 1-OBC.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/72/

Date:- 01.03.2024

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F.No. Z.17025/07/2024-Lep.(E-8266029) dated:- 23.02.2024 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.  
Sir,

This is in reference to your RTI application dated:-21.01.2024 and received as transfer from Leprosy Section, DGHS in this section on 01.03.2024 to provide information related to CLTRI.

S. No	RTI Query	Reply
5.	There are 7 vacancy (4 OBC, 3 UR) for post of Nursing Officer (Staff Nurse) (CLTRI, Chengalpattu) Advertisement No. A.12034/02/2023-PH(IH) for Group B & C posts in the Institutes under DGHS. My name is Priya Goswmi, Appl. No. 254977, Father Name: Hemraj, my serial number is 8 in result list. If you consider starting 2 candidates as per age relaxation criteria, I would still be 4 OBC but I have not received any mail yet from CLTRI, Chengalpattu. I don't know why they did not consider me for this Post? I would request you to kindly give me a valid reason for that.	The question asked is of interpretative and reasoning type. Hence, denied under Section 2 (f) (i) & (j) of RTI of RTI Act, 2005, as reasoning and clarification is outside the ambit of RTI Act, 2005.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)

**SPEED POST**



No. CLTRI/PIO/03/2023-2024/71/

Date:- 01.03.2024

To,



Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F.No. Z.17025/09/2024-Lep.(E-8267143) dated:- 26.02.2024 from CPIO,  
& Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-15.02.2024 and received as transfer from Leprosy Section, DGHS in this section on 01.03.2024 to provide information related to CLTRI.

2. In this connection, it is to inform that the information does not pertain to CLTRI and hence information may be treated as 'NIL'.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)

**SPEED POST**



No. CLTRI/PIO/03/2023-2024/64/

Date:- 14.02.2024

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F.No. Z.17025/43/2024-Lep.(8240790) dated:- 02.02.2024 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-17.01.2024 and received as transfer from Leprosy Section, DGHS in this section on 14.02.2024 to provide information related to CLTRI.

2. In this connection, it is to inform that the information to be provided from this CPIO may be treated as 'NIL', as no posts of Hindi Translator is available in this Institute.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.





Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/61/

Date:- 14.02.2024

To,

Sub: Seeking Information under RTI Act, 2005 – Reg.

Ref: Transfer RTI application of received from CPIO & Under Secretary (CHS Division), Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi-110011 (No.A.29018/01/2024-CHS-IV dated:- 25.01.2024).

Sir,

This is in reference to your RTI application dated:-11.01.2024 and received as transfer from CHS Division, MOHFW in this section on 02.02.2024 to provide information related to CLTRI.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned sections (E-I):-

S. No	RTI Query	Reply
6.	How many Officers (Medical Officers) across different departments/divisions of MoHFW (CHS, International health, EMR, RCH, NHM and others) in the past five years (2018-2-23) have been permitted to pursue higher education in foreign Institutes outside India?	No Officer at CLTRI has been permitted to pursue higher education in foreign Institutes outside India in the past five years 2018-2023.
7.	Is the information available Department wise and cadre wise? If yes, please share a copy.	Not applicable.
8.	What are the different courses for which permission to pursue the same from foreign Institutes have been given by MoHFW in the past five years (2018-2023).	Information may be obtained from MoHFW.
9.	Of the Officers who were permitted for pursuing higher education abroad, how many were sponsored by the MoHFW and how many had funded the course fee themselves?	Not applicable.

Contd.2/-

10.	Are Officers desirous of pursuing such courses eligible to apply for scholarships that to aid them financially for the course fee etc.	Information may be obtained from MoHFW.
11.	What is the process flow / channel of submission followed in case of a Medical Officer applying for permission to study abroad on study leave with sponsorship?	Permission has to be obtained from the Ministry through their respective Head of Office and Head of Department.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Under Secretary (CHS-IV Division), Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi-110011 (**SPEED POST**).



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/60/

Date:- 31.01. 2024

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F.No. Z.17025/02/2024-Lep.(8260532) dated:- 22.01.2024 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-09.01.2024 and received as transfer from Leprosy Section, DGHS in this section on 31.01.2024 to provide information related to CLTRI.

2. In this connection, it is to inform that the information to be provided from this CPIO may be treated as 'NIL', as no posts of Hindi Translator is present in this Institute.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



**SPEED POST**  
Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/56/

Date:- 30.01.2024

To,

Sub: Seeking Information under RTI Act, 2005 – Reg.

Ref: Transfer RTI F.No. No Z.17025/47/2022-Lep. (8189978) dated:- 18.12.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-11.12.2023 and received as transfer from Leprosy Section, DGHS in this section on 28.12.2023 to provide information related to CLTRI.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned sections (Director Office/HoD-Clinical/E-I/Recruitment Cell):-

S.No	RTI Query	Reply
12.	Provide the attested copies of details of information regarding administrative trainings (such as establishment matters, accounts matters, recruitment rules framing etc.) of Shri. K. Rajarathinam, S.N.O and Smt. Sheela, N.O., deputed by Director, CLTRI, Chengalpattu from 2010 to till date.	Training Order copy provided as Annex-1.
13.	Provide the attested copies of exception order / approval issued by the competent authority to post Nursing Officers i.e. S.N.O and N.O. drawing level 8 and above to look after administrative works (clerical cadre works pay level 4 and below) in CLTRI, Chengalpattu from 2010 to till date.	Not available.
14.	Provide the number of excess / surplus Nursing Officers in CLTRI, Chengalpattu as per the report submitted by the then Director, Dr. S. Elavarasan during the year 2022.	02
15.	Provide the details of UDC / LDC posted in administrative works (regular and rotation basis) in Nursing Section from 01.01.2012 to 31.08.2022.	Sh.A.F.Shahul Hameed, UDC from September 2022 to December 2023.

Contd.2/-

16.	Provide the copies of recruitment rule for the post of ANS of CLTRI, Chengalpattu. If no recruitment rule is available, provide the attested copies of any relaxation / approval order stating that ANS post can be filled in CLTRI in the absence of recruitment.	Not available
17.	Provide the copy of proposal send to DGHS/Ministry during 01.01.2022 to 31.10.2023 regarding seeking permission for one time relaxation to fill the ANS post in CLTRI, Chengalpattu.	Copy of letter No.F2(67)E.1/93/Vol.III/1991, dated:22.09.2023 is enclosed.
18.	Provide the details of the Nursing Officer to patient ratio to care the in-patient wards i.e. the ratio of patient to nurses (one nurse: no. of patients) providing care in-patient wards in hospitals / Institutions under DGHS / Nursing Advisor of DGHS.	Nursing Officer - 01 No. of patients - 09

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/55/

Date:-29.01.2024

To,

Sub: Seeking information under RTI Act 2005 – Reg.

Sir,

This is in reference to your RTI application dated: 12.12.2023 and received in this section on 13.12.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned section (Director Office and E-I Section):

S.N o	RTI Query	Reply
1.	Please issue attested copies of complaint letters, DGHS orders/circulars/commands, Central Vigilance Commission orders/circulars/commands related to F.No. 63/02/CLTRI/E.I/2015, dated:- 17/08/2023 and 21/11/2023.	It contains personal and third party information that are denied under section 8 (1) (j) of the RTI Act, 2005.
2.	Kindly issue the attested copies of memorandum/show cause notice issued to me, my reply letters, Director, CLTRI decisions on my reply letters.	Information available with CLTRI were already provided to the Applicant.

5. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)

**SPEED POST**



No. CLTRI/PIO/03/2023-2024/54/

Date:- 19.01.2024

To,

Sub: Seeking Information under RTI Act, 2005 – Reg.

Ref: Transfer RTI F.No. No. Z.17025/34/2022-Lep(E-8165800) dated:- 04.12.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-23.11.2023 and received as transfer from Leprosy Section, DGHS in this section on 11.12.2023 to provide information related to CLTRI.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned sections (Director Office/E-I):

S.No	RTI Query	Reply
1.	Provide the attested copy of the enquiry committee report during the year 2023, which was submitted by Dr. Veerakumran-Chairman; Dr. Hosanna-Member and Dr. Bakiyajyothi Bodapati-Member; regarding minor penalty imposed on Shri.E.Narayanan, MTS of CLTRI, Chengalpattu by then Director, CLTRI, for fraudulent claim of CGHS card with bogus address.	They pertain to personal information of an employee and third party information and hence, denied under Section 8 (1) (j) and 11 of RTI Act, 2005. Available information have already been given by the Leprosy Section, Directorate General of Health Services, New Delhi.
2.	Provide the attested copy of forwarding letter along with the annexures of the said report mentioned in Sl.No.1, by Dr.Nirmal Joe, Director, CLTRI to DGHS / Ministry of Health and Family Welfare in connection with minor penalty imposed on Shri.E.Narayanan, MTS of CLTRI, Chengalpattu by then Director, CLTRI, for fraudulent claim of CGHS card with bogus address.	
4.	Provide the details under which provision of DOPT/Ministry order and financial approval of competent authority, the daily wages/casual labourers are engaging against to the regular vacant posts by the Director, CLTRI, Chengalpattu from 01.01.2022 to 25.11.2023.	Daily Wages are being engaged on temporary basis but not against the regular vacant post.

Contd..2/-

5.	Provide the attested copy of relaxation / approval obtained from the DOPT / DGHS / MoHFW saying that CLTRI administration can engage daily wages/ casual labourers directly against to the DOPT orders (O.M. No. 49014/2/86-Estt. © dated: 07.06.1988 & O.M. No.49014/1/2017-Estt. © dated: 04.09.2019) and not adopting the Govt. recruitment procedure of wide-publicity such as CLTRI website display, CLTRI notice board display, advertisement in newspaper, outsourcing from the GEM portal and tender for outsourcing.	No such Order available.
6.	Provide the attested copies of order issued by the Director, CLTRI/DGHS/MOHFW for selection of daily wages/casual labourers in CLTRI, Chengalpattu from 01.10.2022 to 25.11.2023. If no such committee is available in CLTRI, provide the details of the procedure adopting by the Director, CLTRI while recruiting persons on Daily wages/Casual labourers.	Committee formed for engagement of Casual Labourers in daily wages basis through Employment Exchange for the categories viz. Kitchen Helper, Security Guard, Conservancy Staff, Footwear assistant.
7.	Provide the attested copies of exemption order from Competent Authority / DOPT to engage daily wages / casual labourers, who are found to be encroachers of CLTRI owned Govt. land and close aid of Shri. Sampath, Accountant.	No such Order available.
8.	Provide the action taken report on complaint against Shri.E.Narayanan, MTS of CLTRI and Dr.Vijay Manohar Bhagat, then CLTRI Officer, where after the letter No. C-13019/21/2022-AV-8164613, dated: 25 <sup>th</sup> April 2022 from Shri.Amit Choubey, Deputy Director (AV) kept in abeyance from May 2022.	They pertain to personal information of an employee and third party information and hence, denied under Section 8 (1) (j) and 11 of RTI Act, 2005.
9.	Provide the attested copies of permission sought by Shri.Narayanan and Shri. Ramesh employees of CLTRI to visit the Leprosy Section during the period of September 2022 to October 2023.	No record available.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.





Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/58/

Date:- 18.01.2024

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/57/2023-Lep.(8256913) Dated:- 01.01.2024 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:16.12.2023 and received as transfer from Leprosy Section, DGHS in this section on 12.01.2024 to provide information related to CLTRI.

2. In this connection, it is to inform that the information sought does not pertain to this Institute. Hence, the information may be treated as 'NIL'. Moreover, the information sought is denied under Section 2 (f) (i) (j) of RTI Act, 2005 as reasoning / clarification is outside the purview of RTI Act, 2005.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/57/

Date:- 09.01.2024

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/01/2024-Lep.(8258448) Dated:- 05.01.2024 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:23.12.2023 and received as transfer from Leprosy Section, DGHS in this section on 09.01.2024 to provide information related to CLTRI.

2. In this connection, it is to inform that the information sought does not pertain to this Institute. Hence, the information may be treated as 'NIL'.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/46/

Date:- 08.01.2024

To,

Sub: Seeking Information under RTI Act, 2005 – Reg.

Ref: Email RTI application of Shri. K. Sanjay Kumar, Chengalpattu dated:- 17.11.2023 and resubmitted by Email dated:- 30.11.2023 received through Director Office, CLTRI on 06.12.2023)..

Sir,

This is in reference to your RTI application dated: 30.11.2023 and received in this section on 06.12.2023.

2. As Public Information Officer is not the custodian of information sought, your query is sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to this Institu0074e is provided on reply received from the concerned sections (Director Office/ABEAS Nodal Officer):

S.No	RTI Query	Reply
1.	Provide the attested copies of biometric attendance of Dr.Nirmal Joe in CLTRI from October 2022 to October 2023.	No records available in CLTRI.
2.	Provide the exemption issued by the DGHS / Competent Authority to Dr. Nirmal Joe, Director to come to office at his flexible times.	No records available in CLTRI.
3.	Provide the approved tour program in connection with the MoHFW undertaken by Dr. Nirmal Joe, Director, CLTRI from October 2022 to October 2023.	No records available in CLTRI.
4.	Provide the attested copies of travelling allowance claimed by Dr. Nirmal Joe, Director, CLTRI from October 2022 to October 2023.	Information available on CLTRI website.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/49/

Date:-20.12.2023

To,

1.

Sub: Seeking information under RTI Act 2005 – Reg.

Ref: Email Transfer RTI application of Shri. Sanjay Kumar K, Chengalpattu received from CPIO (CLD), Central Leprosy Division, Directorate General of Health Services, Nirman Bhawan, New Delhi-110011. (No. DTGHS/R/E/23/00630 dated:- 21.11.2023).

Sir,

This is in reference to your RTI application dated:-05.11.2023 and received as transfer from CLD Division, DGHS in this section on 23.11.2023 to provide information related to CLTRI.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned sections (HoD-Clinical, HoD-Surgical, HoD-Lab, Director Office, Estt-I, ANS):

S. No	RTI Query	Reply
5.	Provide the total number of patients admitted as in-patients in the CLTRI hospital wards, Chengalpattu from 01.10.2022 to 31.10.2023.	683
6.	Provide the total number of patients taken treatment / visited as outpatients in the CLTRI OPD, Chengalpattu from 01.10.2022 to 31.10.2023.	5528
7.	Provide the total number of Doctors posted in the CLTRI and working under Clinical Division and Surgical Division including GDMO cadre, CMO, SMO, CMO / SMO (NFSG and SAG) cadre in CLTRI, Chengalpattu from 01.10.2022 onwards.	10
8.	Provide the total number of Nursing Officer, Senior Nursing Officer, Nursing Attendant, Dresser and Theatre Attendant working in CLTRI, Chengalpattu from 01.10.2022 onwards.	Nursing Officer – 14 Senior Nursing Officer - 09 Nursing Attendant - 05 Dresser –02 Theatre Attendant - 02

Contd..2/-

9.	Provide the details of Shri.K.Rajarathinam, Sr. Nursing Officer and Smt. Sheela, Nursing Officer as per the table given:-				
		Period worked in Administration between 2012 to 2023	Amount of Dressing /Uniform allowance drawn during the period of working in Administration	Amount of Nursing Allowance drawn during the period of working in Administration	Amount of Patient Care Allowance (HPCA) drawn during the period of working in Administration
	Sh. Rajarathinam	From 2012 to 2021 & September 2023 to till date.	Shri. Rajarathinam, SNO Smt. Sheela, NO 2012-2016-Rs.750/- per month. 2017 to 2021-Rs.21600 per year	Shri. Rajarathinam, SNO Smt. Sheela, NO 2012-2016-Rs.4800/- per month. 2017 to 2021-Rs.7200 per month.	Not applicable
	Smt.Sheela	From 2012-2013 and October 2021 to September 2023.			Not applicable
10.	Provide the Exemption Order issued by the Competent Authority/Ministry to avail holiday on Saturday and Sunday issued to Dr.Veerakumaran, Dr. Punitha, ANS, Nurses posted in OPD, Operation Theatre, Dresser and Theatre Attendant in CLTRI, Chengalpattu.				No record available.
11.	Provide the Exemption Order issued to Dr.Veerakumaran, Dr.Punitha, ANS, Nurses posted in OPD, Operation Theatre, Dresser and Theatre Attendant for not engaging in night shifts in CLTRI, Chengalpattu.				No record available.
12.	Provide the Exemption Order issued by the Competent Authority/Ministry to avail holiday on Saturday and Sunday issued to Laboratory staffs in CLTRI, Chengalpattu.				No record available.
13.	Provide the attested copy of Order issued by the Competent Authority to the ANS, CLTRI, Chengalpattu to purchase food items and snacks from Varghese/Solomon for the celebrations held in CLTRI during the period of 01.10.2022 to 30.09.2023.				No record available.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)

Public Information Officer (PIO)

Copy to: CPIO (CLD), (Central Leprosy Division), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/47/

Date:- 18.12.2023

To,

Sub: Seeking information under RTI Act 2005 – Reg.

Ref: Transfer RTI F.No. Z.17025/51/2023-Lep. (8250430) dated:- 16.11.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-14.11.2023 and received as transfer from Leprosy Section, DGHS in this section on 23.11.2023 to provide information related to CLTRI.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned section:

RTI Query	Reply
Annual Budget of your Department and Organization under your Department as per RTI site for last 6 years. Provide, if any years in last six years Non Utilization of Budget from your Department and Organization under you refunded the Budget money. Give organization Name and Year of Refund. Provide the Manpower strength of this Organization as on 31.10.2023.	Refer our website <a href="http://www.cltri.gov.in">www.cltri.gov.in</a> for the details of Annual Budget. The manpower of this organization as on 31.10.2023 is provided as Annex-1.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/53/

Date:- 11.12.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F.No. Z.17025/55/2023-Lep. dated:- 04.11.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-26.11.2023 and received as transfer from Leprosy Section, DGHS in this section on 11.12.2023 to provide information related to CLTRI.

2. In this connection, it is to inform that there is no post of Caretaker sanctioned in this Institute. Hence, the information from this CPIO may be treated as 'NIL'.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/45/

Date:- 11.12.2023

To,

Sub: Seeking information under RTI Act 2005 – Reg.

Ref: Transfer RTI F.No. . Z.28018/02/2023-EPI/FTS 8234479 dated:- 10.11.2023 from CPIO,  
& Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-01.11.2023 and received as transfer from Leprosy Section, DGHS in this section on 17.11.2023 to provide information related to CLTRI.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned section (E-I):

S.No	RTI Query	Reply
Q. d)	Provide the attested copy of the following information i.e. Name of the Applicant applied for the post of Store Officer (Group 'B' Non-Gazetted) in BCGVL, Chennai on deputation basis vide vacancy circular No. 12021/27/2020-Admn. Dated: 14.03.2023 along with Vigilance Certificate, disciplinary certificate, APARs for the last 05 years and no major / minor penalty certificate etc.	Shri. A. F. Shahul Hameed, UDC. Vigilance Certificate, Disciplinary Certificate, APARs, major/minor penalty certificate belongs to personal information and denied under section 8 (1) (j) of RTI Act, 2005.
Q. f)	Provide the attested copy of the letter No.F.No.F2(11)E.I(2012)/Vol.II/1531, dated: 08/08/2023 sent by the Director, CLTRI to this DGHS.	As per section 8 (1) (j) of RTI Act, 2005, the information is denied being personal and third party information.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.





Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/48/

Date:- 15.12.2023

To,

Sub: Seeking information under RTI Act 2005 – Reg.

Ref: Transfer RTI F.No. . No. Z.17025/34/2023-Lep.(8165800) dated:- 14.11.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-01.11.2023 and received as transfer from Leprosy Section, DGHS in this section on 23.11.2023 to provide information related to CLTRI.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned section (Accounts Section):

RTI Query	Reply
Provide the attested copies of contingent bill register from 01 <sup>st</sup> April 2018 to 30 <sup>th</sup> October 2023 of CLTRI, Chengalpattu.	The contingent bill register consists of information regarding bills passed and details of third party and the disclosure will affect the competitive position of third parties and hence denied under section 8 (1) (d) of RTI Act, 2005. Also, the information asked is very voluminous and will result in disproportionate diversion of scare resources in the Institute.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/52/

Date:- 07.12.2023

To,



Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F.No. Z.17025/53/2023-Lep. dated:- 28.11.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-15.11.2023 and received as transfer from Leprosy Section, DGHS in this section on 07.12.2023 to provide information related to CLTRI.

2. In this connection, it is to inform that the information sought relates to RLTRI, Raipur and does not pertain to this Institute. Hence, the information from this CPIO may be treated as 'NIL'.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/51/

Date:- 07.12.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F.No. Z.17025/53/2023-Lep. dated:- 28.11.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-15.11.2023 and received as transfer from Leprosy Section, DGHS in this section on 07.12.2023 to provide information related to CLTRI.

2. In this connection, it is to inform that the information sought does not pertain to this Institute. Hence, the information from this CPIO may be treated as 'NIL'.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/50/

Date:- 07.12.2023

To,



Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F.No. Z.17025/2023-Lep. dated:- 28.11.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-20.11.2023 and received as transfer from Leprosy Section, DGHS in this section on 07.12.2023 to provide information related to CLTRI.

2. In this connection, it is to inform that the information sought does not pertain to this Institute. Hence, the information from this CPIO may be treated as 'NIL'.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.



Government of India  
Ministry of Health and Family Welfare  
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**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)

**BY SPEED POST**



No. CLTRI/PIO/03/2023-2024/44/

Date:- 07.12.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F.No. Z.17025/50/2023-Lep. dated:- 02.11.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-26.10.2023 and received as transfer from Leprosy Section, DGHS in this section on 14.11.2023 to provide information related to CLTRI.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned section:

S.No	RTI Query	Reply
1.	Please provide Library Clerk (Library) Question Papers and Final Answer Key conducted (Notification No. 09/02/CLTRI/Est./2020)	Recruitment process for the post of Library Clerk vide Notification No.09/02/CLTRI/Est./2020 was cancelled due to Administrative reasons. Hence, no Question paper and Answer key applicable.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. (**SPEED POST**).



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/42/

Date:- 16.11.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F.No. Z.17025/47/2023-Lep. dated: 13.10.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-10.10.2023 and received as transfer from Leprosy Section, DGHS in this section on 19.10.2023 to provide information related to CLTRI.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned sections:

S.No	RTI Query	Reply
1.	Provide the attested copies of Annual Physical Verification Reports of Fixed Assets and consumables under GFR, 2017 (Rule 213) for the following divisions of Central Leprosy Teaching and Research Institute, Chengalpattu (CLTRI) for the calendar year 2022 (Jan. 2022 to Dec. 2022). a. Clinical Division of CLTRI, Chengalpattu including Clinical Office, ANS Office, Central Kitchen, All inpatient wards, Dhobi Section and OPD. b. Surgical Division of CLTRI, Chengalpattu including MCR Unit, Footwear Section, Physiotherapy Section, Operation Theatre, Surgical Wards. c. Central Stores of CLTRI, Chengalpattu including Diet, Non-Diet, Consumables, Non Consumables, Stationary items, Electrical items, Sanitary items and Fixed Assets. d. Vehicle Section, Administration (Establishments & Accounts), Director, Office, Estate Section (including CPWD Electrical maintenance room), Workshop Section, Hostel (Student & Scientist) and Security Section and Staff Canteen of CLTRI, Chengalpattu. e. Laboratory Division of CLTRI, Chengalpattu including all Sections and Animal House. f. Epidemiology Division of CLTRI, Chengalpattu including Library, Computer Section, Training Section, Epidemiology Office, Conference Hall and Auditorium.	The Applicant was Vendor to CLTRI and filed a Court Case against the Institute as a Vendor. The Fixed Assets Registers and Stock Registers consist of information related to procurement of items along with cost. Hence the information is exempted under 8(1) (d) of RTI Act, 2005. Moreover the information sought is too voluminous and extends to all the Sections / Divisions in the Institute, which will involve in diverting the scarce resource of the Institute from routine patient care activities and the same is denied under Section 7 (9) of RTI Act, 2005.
2.	Whether Fixed Asset Register as per GFR, 2017 is maintained in all the above said Sections and Divisions mentioned in 1 (a) to 1 (f) in the Sl. 1 (in standard prescribed format). If Yes, provide the attested copies of Fixed Asset Register for Clinical Section, Vehicle Section and Library Section pertaining to the Calendar year 2022 (Jan. 2022 to Dec. 2022). If not	

	maintained, provide the rule position / DOPT Order / Exemption from the competent Authority.	
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3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. (**SPEED POST**).



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/40/

Date:- 07.11.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F.No. Z.17025/46/2023-Lep. dated: 10.10.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Madam,

This is in reference to your RTI application dated:-27.09.2023 and received as transfer from Leprosy Section, DGHS in this section on 17.10.2023 to provide information related to CLTRI.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to this Institute is provided on reply received from the concerned section:

S.No	RTI Query	Reply
1.	According to P.W.D. Act 1995, 3p reservation for disabled people in government jobs and R.P.W.D. There is 4p reservation for disabled people in Act 2016. How many disabled people have got the benefit of reservation from 2000 to 2016? (3p reservation) and from 2017 to 01 February 2023 (4p reservation). Please provide his/her name, designation, details of disability, posting.	Three persons with the bench mark of disabilities have been appointed under 3 point Reservation as below:- 1.Sri.M.R.Ravichandran, Pharmacist-OH, date of appointment-04.07.2014. 2.Smt.R.Kala, Laboratory Technician-OH, date of appointment-09.11.2018. 3.Miss.D.Sangeetha, Laboratory Technician-OH, date of appointment-09.11.2018.
2.	According to P.W.D. Act 1995, 3p reservation for disabled people in government jobs and R.P.W.D. There is 4p reservation for disabled people in Act 2016. How many disabled people have got the benefit of reservation from 2001 to 01 February 2023? Please provide his/her name, designation, details of disability, posting.	No short fall vacancies available in 4 point reservation of PwD as on date at CLTRI.
3.	What is the number of all types of employees working in all departments, all directorates, all universities, government recognized institutions, commissions and all the states of India, and how many disabled persons are included in it, their name, designation, type of disability.	In position – 104

Contd..2/-



4.	How many schools, colleges, universities, hospitals and institutions are there for the disabled people (recognized schools, colleges, universities, hospitals, and institutions) run by the Govt. of India? In how many schools, colleges, universities, hospitals and institutions are wheel chairs available? How many are available? How many are available? Please tell with complete details.	This Institution is established for management of persons affected with leprosy. <b><u>Wheel Chairs availability:-</u></b> 1. OPD:- 03 nos. 2. OT:- 04 nos. 3. Ward 1 & 2:- 05 nos. 4. Ward 3 & 4:- 06 nos. 5. Ward 5 & 6:- 06 nos. 6. Ward 7 & 8:- 04 nos.
5.	There is a provision of ramp for the disabled in all the schools, colleges, universities, hospitals and institutions run by the Govt. of India. If yes, please provide ramp photo, Please tell with complete details.	Ramps are constructed in OPD, OT, All Wards, Surgical Division, Physiotherapy block.
6.	Disabled adapted accessible toilets are available in all schools, colleges, universities, hospitals and institutions run by the Govt. of India. Please tell with complete details.	Yes, the toilets are disabled adapted accessible toilets in the hospital.
7.	Moving chairs are available in all schools, colleges, universities, hospitals and institutions run by the Govt. of India. How many area available? Please tell with complete details.	Not available in hospital.
8.	What arrangements have been made for compliance with the Rights of persons with Disabilities Act 2016 in all the schools, colleges, universities, hospitals and institutions run by the Govt. of India. Please tell with complete details.	The hospital/Institute is accessible and friendly for persons with disability.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.  
**(SPEED POST)**.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/39/

Date:- 02.11.2023

To,

Sub: Seeking Information under RTI Act, 2005 – Reg.

Ref: Email received from ID: [yogipleader@gmail.com](mailto:yogipleader@gmail.com) dated: 04.10.2023.

Sir,

This is in reference to your RTI application dated: 04.10.2023 received via Email by the PIO on 04.10.2023. The application attached as annexure is received without signature of the Applicant and the application is processed as per RTI Rules.

2. As Public Information Officer is not the custodian of information sought, your query is sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to this Institute is provided on reply received from the concerned sections:

S.No	RTI Query	Reply
1.	Provide the attested copy of the bills settled to external food vendors/agencies except AAR Enterprises during the financial year 2022-2023 and 2023-2024.	AAR Enterprises was Vendor to CLTRI and hence the information is denied under section 8 (1) (d) of RTI Act, 2005. However, the total amount of bills settled to 3 food vendors is given: 2022-23 : 2 bills - Rs. 37,100 2023-24 : 2 bills - Rs. 11,180
2.	Provide the attested copies of order copies and corresponding noting sheets/ financial approval in selecting Varghese/ Solomon as supplier for food to the trainees for trainings conducted by Training section of Epidemiology Division during the financial year 2022-2023 and 2023- 2024.	AAR Enterprises was Vendor to CLTRI and hence the information is denied under section 8 (1) (d) & (g) of RTI Act, 2005.

Contd.2/-

3.	Provide the attested copies of quotation copies of other food vendors received and corresponding noting sheets in selecting Varghese/Solomon as supplier for food to the trainees of CLT&RI (for trainings conducted by Training section of Epidemiology Division) during the financial year 2022-2023 and 2023-2024.	AAR Enterprises was Vendor to CLTRI and hence the information is denied under section 8 (1) (d) & (g) of RTI Act, 2005.
4.	Provide the officers name with designation and attested copies and details of committee members, committee report involved in selecting Varghese/ Solomon as supplier for food to the training programs (for trainings conducted by Training section of Epidemiology Division) during the financial year 2022-2023 and 2023-2024	
5.	Provide the attested copy of exemption order from the competent authority to supersede GFR 2017 in the process of selecting Varghese/ Solomon as supplier for food to the training programs during the financial year 2022-2023 and 2023-2024.	
6.	Provide the attested copies of the order placed for water cans to CLTRI in the month of May 2023 to September 2023.	
7.	Provide the attested copies of bills, purchase order, delivery challan, name details of the person supplied who supplied drinking water cans to CLTRI in the month of May 2023 to September 2023.	
8.	Provide the attested copies of detail supplier who supplied vegetables to Central Kitchen from 01.06.2023 to 30.09.2023 with bill.	Questions No. 8-12 are already replied by PIO vide F.No. CLTRI/PIO/03/2023-2024/10/31/1379, dated: 10.07.2023, hence repetitive queries.
9.	Provide the details of order issues to the ANS in-charge to purchase vegetables for Central Kitchen from 01.06.2023 to 06.06.2023.	
10.	Provide the attested copies of orders and corresponding notice sheets relevant to issuing delegation of financial powers to Dr.Kumaresan as a Director of CLTRI.	
11.	Provide the attested copies of the following order with No.F.2-2/WAGES/E.I/2023 dated: 31.05.2023 with subject engagement of persons on wages basis.	
12.	Provide the action taken report and corresponding noting sheets subject "Request to initiate Disciplinary actions against the PIO for providing false information and to initiate Disciplinary action against the office bearers of unrecognized association (CLTRISA)".	

Contd..3/-

13.	Provide the reason for not submitting the APAR of Shri.N.S.Rajendran, PS to the Director to the Reporting Officer for the year 2019 to 2022. If any exemption given to the Shri. N.S. Rajendran, PS to the Director, for non submission of APAR, the attested copies of the same may be furnished.	Not an information under Section 2 (f) (i) (j) of RTI Act, 2005. Reasoning / clarification is outside the purview of RTI Act, 2005.
14.	If no exemption given to the Shri. N.S. Rajendran, PS to the Director, for non submission of APAR, provide the action taken report against the custodian of the APAR of the CLTRI.	

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/43/

Date:- 30.10.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/49/2023-Lep. Dated:- 23.10.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Madam,

This is in reference to your RTI application dated:19.10.2023 and received as transfer from Leprosy Section, DGHS in this section on 30.10.2023 to provide information related to CLTRI.

2. In this connection, it is to inform that there are no posts of Junior Hindi Translator in CLTRI. Hence, the information from this CPIO may be treated as 'NIL'.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.  
**(SPEED POST).**



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/41/

Date:- 19.10.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/47/2023-Lep. Dated:- 13.10.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:28.09.2023 and received as transfer from Leprosy Section, DGHS in this section on 19.10.2023 to provide information related to CLTRI.

2. In this connection, it is to inform that there are no posts of JTO, STO and AD (OL) in CLTRI. Hence, the information from this CPIO may be treated as 'NIL'.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.  
**(SPEED POST)**.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/36/

Date:-17.10.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/17/2023-Lep. Dated:- 13.09.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:-09.09.2023 and received as transfer from Leprosy Section, DGHS in this section on 21.09.2023 to provide information related to CLTRI.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to this Institute is provided on reply received from the concerned section:

S.No	RTI Query	Reply
1.	Provide the attested copies of letter No. C-13019/14/2022-AV dated: 30.09.2022, 12.10.22, 17.10.22, 20.10.2022 of Deputy Director (AV), AV section, DGHS, New Delhi along with the corresponding noting sheet proceedings.	May be obtained from the DGHS / MoHFW, New Delhi.
2.	Provide the copies of communication/replies received from Director, CLTRI, Chengalpattu in connection with the references mentioned in the S.No.1.	
3.	Provide the attested copies of the detailed report submitted by the fact finding committee which visited CLTRI, Chengalpattu from October 2022 to January 2023 and the report forwarded to DGHS/Ministry, New Delhi.	

Contd..2/-

4.	<p>Provide the attested copies of action taken report along with noting sheet proceedings up to date, by the DGHS/Ministry on the report submitted by the fact finding committee in connection with illegal appointments and encroachments of CLTRI owned Govt. land by CLTRI employees and pensioners which visited CLTRI, Chengalpattu.</p> <p>(a) Provide the attested copies of show cause notices issued to Shri. G.Manimaran, Smt. Y.Jayanthi and Shri. G. Rajalingam with related to illegal appointments.</p> <p>(b) Provide the notice sheets progress of Shri. K. Jegan, Smt. C. Komala, Shri.A.Dharmaraj and Shri.G.Vengadeshwaran with related to illegal appointments.</p> <p>(c) Provide the reason/DOPT order / rule position/exemption obtained from Ministry for not taking action against the employees mentioned in Sl.No. 4(b).</p> <p>(d) Provide the action taken report on the officials and employees who are all being the part of recruitment i.e. Committee Chairman, Members (Dr.R.Veerakumaran, Dr.M.Punitha, Dr.Vijay Manohar Bhagat and Dr. V.C.Giri and Director, Dr. Showkath Ali, knowing that the procedure lapse was taken place in order to benefit the illegal appointees.</p> <p>(e) Provide the reason/DOPT order/rule position/exemption obtained from Ministry for making enquiry in the above subject without suspending the committee chairman, members even after knowing the prima-facie made out.</p> <p>(f) Provide the reason/DOPT order/rule position/exemption obtained from Ministry for conducting interview for single person without competitors in the case of Driver, Shri. K. Jegan appointment. Whether the fact finding committee accepts that Shri. Jegan has bribed the committee and the members to select him without other competitors and to issue Driving evaluation certificate (issued by Dr.Veerakumaran) without RTO official presence.</p> <p>(g) Provide the reason for Dr. Veerakumaran's visit to DGHS/Ministry frequently in the past 3 months. Whether any bargains/negotiations were made with Dr. Veerakumaran to relieve his name from the illegal appointments and vigilance complaints.</p>	<p>Information denied under 8(1)(j) of RTI Act, 2005, as it relates to personal information.</p> <p>No records available.</p> <p>Not an information under section 2(f) (j) of RTI Act, 2005.</p> <p>May be obtained from the DGHS / MoHFW, New Delhi.</p> <p>4 (e), (f) &amp; (g) - Not an information under section 2(f) (j) of RTI Act, 2005.</p>
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5.	Provide the information pertaining to Dr. Nirmal Joe, SAG, CHS Officer, GDMO Sub-cadre that his place of posting, transfer details, positions held, responsibilities undertaken by him during his tenure from the date of joining CHS service under Ministry of Health and Family welfare to 31.08.2023.	May be obtained from CHS Section, MoHFW, New Delhi.
6.	If, Dr. Nirmal Joe, SAG CHS Officer is working more than 10 years in Tamilnadu state and was not transferred outside Tamilnadu state, provide the exemption order from Competent authority, relaxing the transfer policy of DOPT/Ministry is not applicable to him.	
7.	Dr. M.Punitha, CMO(NFSG), CHS Officer, GDMO Sub cadre is working more than 13 years in CLTRI, Chengalpattu, Tamilnadu state from her date of appointment and was not transferred outside Tamilnadu state. In this regard, provide the exemption order from Competent authority, relaxing the transfer policy of DOPT/Ministry is not applicable to Dr. M. Punitha.	
8.	Provide the attested copy of the transfer policy framed by DOPT/Ministry/DGHS for CHS Officers.	
9.	Provide the vigilance clearance certificate issued to Dr.Veerakumaran by the competent Authority for the promotion from CMO to SAG/HAG cadre. Provide the notice sheets related to the same.	

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.  
**(SPEED POST)**.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/37/

Date:-17.10.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.  
Ref: Transfer RTI F. No.Z.17025/17/2023-Lep. Dated:- 18.09.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.  
Sir,

This is in reference to your RTI application dated: 11.09.2023 and received as transfer from Leprosy Section, DGHS in this section on 25.09.2023 to provide information related to CLTRI.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to the Institute is provided on reply received from the concerned section:

S.No as asked	RTI Query	Reply			
Q.4	Provide the attested copies following information in the desired format given below:				
		S.No	Subject	Head	Senior Nursing Officer, CLTRI.
		1.	Date of amended Recruitment Rule (RR) notification.	13.12.2022	02.03.2023
		2.	List of eligible candidates.	To be decided by the DPC.	To be decided by the DPC.
		3.	Date of constitution of DPC, if any.	To be decided by the DGHS.	
Q.5	Provide the reason for non constitution of DPC for the post of Head Clerk, CLTRI.	Not an information under Section 2 (f) (j) of RTI Act. Reasoning and clarification is outside the ambit of RTI Act, 2005.			
Q.6	Whether the Training Certificates submitted by Shri. Shahul Hameed, UDC, CLTRI to the Director, CLTRI dated: 30.12.2022 is fulfilled for the amended Recruitment Rule for the post of Head Clerk in CLTRI. If not fulfilled, the reason for the delay of not sending him to the requisite training as per amended RR may be furnished.				

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,  

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)  
Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. **(SPEED POST)**.



Government of India  
Ministry of Health and Family Welfare  
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Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)

**SPEED POST**



No. CLTRI/PIO/03/2023-2024/38/

Date:- 10.10.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/45/2023-Lep. Dated:- 25.09.2023 from CPIO, & Deputy Director (Leprosy Section), DG HS, New Delhi.  
Sir,

This is in reference to your RTI application dated:21.09.2023 and received as transfer from DGHS in this section on 04.10.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to the Institute is provided on reply received from the concerned section:

RTI Query	Reply
Kindly provide the suitable information about the pay structure of Medical Laboratory staff namely Laboratory Technician / Technical Assistant (Lab.) / Technical Grade 1-3 from the 5 <sup>th</sup> Central Pay Commission onwards for Institutions under Central Government / Autonomous Bodies under Central Government / PSUs etc.	Copy given as Annexure.

2. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. (**SPEED POST**).



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/35/

Date:- 21.09.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/43/2023-Lep. Dated:- 13.09.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:05.09.2023 and received as transfer from DGHS in this section on 21.09.2023.

2. In this connection, it is to inform that, there are no posts of Junior / Senior Hindi Translator in CLTRI. Hence, the information from this CPIO may be treated as 'NIL'.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.  
**(SPEED POST)**.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/34/

Date:- 05.09.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/41/2023-Lep. Dated:- 23.08.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:16.08.2023 and received as transfer from DGHS in this section on 29.08.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to the Institute is provided on reply received from the concerned section:

S.No.	RTI Query	Reply
1.	For furnishing the details of employees who selected against Schedule Tribe Category and working under your control in all groups of all branches of your organization.	In CLTRI, the number of employees selected against Schedule Tribe category in all Groups is 03.

6. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. (**SPEED POST**).



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/29/

Date:- 05.09.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Madam,

This is in reference to your RTI application dated: 26.07.2023 and received in this section on 26.07.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned sections (HoD-Clinical Division, Chairman-IDAC and Officer Incharge, Central Stores):

S. No	RTI Query	Reply
3.	The copy of Audit Slip No. 7 dated: 09.04.2021.	Annexure- 1 (02 pages)
4.	The copy of Orders pertaining to creation of Institutional Drug Audit Committee (IDAC) by including Pharmacist as one of the Members.	Annexure- 2 ( 03 pages)
5.	Details of drugs expired (date of purchase & expiry) identified by the Audit Committee Report dated: 08.04.2022.	Annexure- 3 ( 03 pages)
6.	Copies of Annual Requirements submitted by various authorities to Central Stores / HoD (Clinical Division) for the purchase of the above mentioned expired drugs.	The information sought was voluminous in nature and hence the applicant is requested to inspect the files/records.
7.	Details of Purchase Committee which processed the purchase of above said expired drugs, date of purchase and other details may please be provided.	
8.	Copies of numerous orders given to Pharmacy (as specified in Show Cause Notice) <i>“through Officer i/c (Clinical) as well as IDAC with direction to maintain buffer stock, periodical online indent with GMSD to avoid piecemeal purchase and nil stock etc.”</i> as mentioned in the Show Cause Notice.	No records available.

Contd..2/-

3. Further for Question No. 4 & 5, since the information sought was voluminous in nature and hence the applicant is requested to inspect the files / records and obtain the requisite documents, as per Section 7(4) of the RTI Act 2005, on a mutually convenient date and time.

4. For the inspection, the applicable fee for providing information as per Section 7(5) of RTI Act 2005 and Rules is as follows:

- i) No Fee for inspection of records for first hour of inspection and a Fee of Rs. 5/- for each subsequent hours or fraction thereof:
- ii) Rupees two for each page (A-4/A3 size paper) created or copied.
- iii) Actual cost or price of a photocopy in large size paper.

5. Herein, you are requested to provide convenient date and time for inspection of records, within 10 days of receipt of this letter.

6. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Encl:- as above



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/33/

Date:- 30.08.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Sir,

This is in reference to your RTI application dated: 21.08.2023 and received in this section on 24.07.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned section (E-I):

S. No	RTI Query	Reply
9.	Provide copy of reply letter submitted by Sh. G.Rajalingam, Sanitary Inspector, CLTRI to Memorandum F.No. 13/02/CLTRI/E.I/2018, dated: 24.12.2018.	Copy enclosed as Annexure-I

7. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)





Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/32/

Date:- 18.08.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/38/2023-Lep. Dated:- 05.07.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:18.07.2023 and received as transfer from DGHS in this section on 02.08.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to the Institute is provided on reply received from the concerned section:

S.No.	RTI Query	Reply
2.	<u>Central Leprosy Teaching and Research Institute, Chengalpattu:-</u> Total No. of Consultant, Medical Officers, Nursing Officers, Pharmacist and Lab. Assistants.	Consultant – Nil Medical Officers – 10 Nursing Officers – 14 Pharmacist - 02 Lab. Assistants - 02
3.	Does anyone can remain on the Sensitive/Non-Sensitive Seat? What is the maximum period or minimum period for holding the sensitive / non sensitive seat?	As per DoPT / CVC Orders.
4.	Does the Order regarding the maximum period circulated? If yes. When? Kindly provide the copy	No Order available.

8. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. (**SPEED POST**).



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/28/

Date:- 18.08.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/30/2023-Lep. Dated:- 03.07.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:24.06.2023 and received as transfer from DGHS in this section on 25.07.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to the Institute is provided on reply received from the concerned section:

S.No.	RTI Query	Reply
1.	<u>Central Leprosy Teaching and Research Institute, Chengalpattu:-</u> Number of post in Nursing Officer / Staff Nurse vacancy. Please provide details.	06
2.	Family Welfare (Direct Central Government Institute or Hospital) post of Nursing Officer / Staff transfer eligibility available. Yes or No ?	Yes
3.	If Yes. Eligibility for transfer, what are the process about your Institute criteria?	No criteria in the Institute for transfer. Refer to Leprosy Section, DGHS, New Delhi.
4.	Deputation post available or not? Please provide details.	No

9. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. (**SPEED POST**).



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/27/

Date:-17.08.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Madam,

This is in reference to your RTI application dated: 24.07.2023 and received in this section on 24.07.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned section (Director Office):

S. No	RTI Query	Reply
1.	Copy of the forwarding letter by the Director CLTRI to DGHS on my representation to DGHS through Director CLTRI representing my facts about my seniority in CLTRI.	Copy of the forwarding letter dt. 21.07.2023 is given as annexure.
2.	Copies of the documents sent along with the forwarding letter to DGHS by the Director CLTRI, on my representation regarding the protection of my existing seniority in CLTRI.	Annexure contains documents submitted by the applicant herself.  The Annexure also contains personal information of an employee and third party information that are denied under section 8 (1) (j) and 11 of the RTI Act, 2005.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu



(RTI Section)

No. CLTRI/PIO/03/2023-2024/26/

Date:-08.08.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Sir,

This is in reference to your RTI application dated: 11.07.2023 and received in this section on 11.07.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned section (Director Office):

S. No	RTI Query	Reply
1.	Copy of the Order from DGHS saying ACP / MACP benefits may be granted to my Junior Physio Technician.	The DGHS Order dated: 5 <sup>th</sup> July 2023 issued pursuant to the Hon'ble Supreme Court of India dt.03.08.2022 in the SLP (C) No.004896/2019 is in personam and as exception that shall not be extended to other employees.
2.	Copy of the Order given by Director, CLTRI to my Junior Physio Technician sanctioning ACP / MACP benefits.	Based on the DGHS Order dated: 5 <sup>th</sup> July, 2023, the Director, CLTRI issued the Order dt.07.07.2023 to the respondent. Copies of orders given are denied under Section 8 (1) (j) of RTI Act, 2005, as it is personal information of the employee and Third Party information as per Section 11 of RTI Act, 2005.

4. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/24/

Date:- 04.08.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/34/2023-Lep. Dated:- 05.07.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:30.06.2023 and received as transfer from DGHS in this section on 10.07.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to the Institute is provided on reply received from the concerned section:

S.No.	RTI Query	Reply
5.	Provide current availability of vacancies for recruitment of MBBS graduates in various Central Government Department /Organizations.	01 (GDMO)

10. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)

Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.  
**(SPEED POST).**



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/21/

Date:- 04.08.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/31/2023-Lep. Dated:- 03.07.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:26.06.2023 and received as transfer from DGHS in this section on 10.07.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to the Institute is provided on reply received from the concerned section:

S.No.	RTI Query	Reply
1.	Provide the list of Ministerial and Non-Ministerial posts at all AIIMS & Medical Institution come under the Ministry of Health and Family Welfare.	No Records available
2.	Provide the proper document where it has been notified the Ministerial and Non-Ministerial staffs at all AIIMS & Medical Institution come under the Ministry of Health and Family Welfare.	As per Recruitment Rules of the post.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.  
**(SPEED POST)**.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/23/

Date:-04.08.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Sir,

This is in reference to your RTI application dated: 11.07.2023 and received in this section on 11.07.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned section (Est.-I):

S. No	RTI Query	Reply
A Enquiry Committee has been constituted to look into the minor penalty imposed against me, kindly provide the following information.		
3.	Provide the copy of the Enquiry Committee Report.	Information denied under Section 8 (1) (h) as disciplinary proceedings process is not completed and no logical conclusion reached.
4.	Whether any letter has been sent to DGHS, New Delhi based on the Committee Report, if yes, provide the copy of the forwarding letter and relevant note sheet sent from CLTRI.	Information denied under Section 8 (1) (h) as disciplinary proceedings process is not completed and no logical conclusion reached. Forwarding letter sent.

5. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/15/

Date:- 02.08.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/25/2023-Lep. Dated:- 13.06.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:05.06.2023 and received as transfer from DGHS in this section on 21.06.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to the Institute is provided on reply received from the concerned section:

S.No.	RTI Query	Reply
3.	It is requested to furnish or provide information pertaining to the rules and regulations regarding provision of the horizontal reservations of ex-servicemen at the recruitment of group C and D posts in all the departments, Institutions including autonomous Institutions under the department of Family and Welfare viz. Regional Institute of Medical Sciences (Being a Central Government Institute).	There are no provisions in the Recruitment Rules of group C and D (MTS) posts in our Institute for recruitment of ex-servicemen.

4. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.  
**(SPEED POST).**





Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/19/

Date:-31.07.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/26/2023-Lep. Dated:- 23.06.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated:16.06.2023 and received as transfer from DGHS in this section on 30.06.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to the Institute is provided on reply received from the concerned section (Estt.-I):

S.No	RTI Query	Reply
1.	Provide the name of the Upper Division Clerks (UDC) working in CLTRI, Chengalpattu since 01.01.2022 to till date.	Shri. A.F.Shahul Hameed, UDC Shri. V.Balaji, UDC Smt. M.Vasanthi, UDC
2.	Provide the list of employees, who are all under the consideration zone for the post of Head Clerk by promotion at CLTRI, Chengalpattu as per GSR 195 as above.	List of employees not available at present.
3.	Provide the Name and details of employees holding the post of Accountant in CLTRI since 01.01.2022 to till date.	Shri. N. Sampath Kumar Accountant
4.	Whether an employee holding the post of Accountant in CLTRI as per Sl. No.3, is coming under consideration zone/eligible incumbent for the post of Head Clerk by promotion as per GSR 195 as above in CLTRI, Chengalpattu.	Reasoning / clarification outside the ambit of RTI Act and hence exempted under 2 (f) and (j) of RTI Act, 2005. However, eligibility as per Recruitment Rule GSR. 195 dated: 13.11.2022.
5.	If yes, provide the attested copies of rule position / Govt. of India decision / DoPT order / relaxation if any, issued by Ministry, if any received from competent authority stating that holding the post of Accountant in CLTRI is also under consideration zone / panel list for DPC, while preparing panel list to be submitted in DPC proceedings along with UDC seniority list as in Sl.No.1, for the post of Head Clerk by promotion in CLTRI, Chengalpattu as per GSR 195, as above.	Not applicable.
6.	Whether Shri.Sampath Kumar, Accountant, CLTRI, is eligible for the post of Head Clerk by promotion as per GSR 195 as above in CLTRI, Chengalpattu. If Yes, provide the rule position / order of the Competent Authority superseding GSR 195.	Reasoning / clarification outside the ambit of RTI Act and hence exempted under 2 (f) and (j) of RTI Act, 2005.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.  
**(SPEED POST).**



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/25/

Date:- 14.07.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/33/2023-Lep. Dated:- 05.07.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated: 20.06.2023 and received as transfer from DGHS in this section on 11.07.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to the Institute is provided on reply received from the concerned sections:

S.No.	RTI Query	Reply
1.	Kindly provide the information on data of leprosy cases belongs to Scheduled Caste (SC) and Scheduled Tribe (ST) being treated in Central Leprosy Teaching and Research Institute (CLTRI) from 2019, 2020, 2021, 2022, 2023 and till date.	Data not available
2.	Kindly provide the information on data on New Cases of Scheduled Caste (SC) and Scheduled Tribe (ST) being diagnosed and getting treatment in Central Leprosy Teaching and Research Institute (CLTRI), from 2019, 2020, 2021, 2022, 2023 and till date.	Data not available

4. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011.  
**(SPEED POST).**



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/18/  
To,

Date:- 21.07.2023

Sub: Seeking information under RTI Act 2005 - Reg.  
Ref: Transfer RTI F. No. I.35013/15/2022-CHS-III. dated: 23.06.2023 from CPIO & Under Secretary, (CHS-III Section), Government of India, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi-110011.  
Sir,  
This is in reference to your RTI application dated: 16.06.2023 and received as transfer from DGHS in this section on 30.06.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to the Institute is provided on reply received from the concerned section:

RTI Query	Reply
Total number of Doctors recruited by Central Government and their qualification and posting details.	(GDMO cadre during last 5 years) - 05 (03 – MBBS) (01-MBBS, MD Microbiology) (01 – MBBS, MS (ENT) at CLTRI.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Under Secretary, (CHS-III Division), Government of India, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi-110011 . **(SPEED POST)**.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/17/  
21.07.2023

Date:-

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No. I.35013/27/2022-CHS-IV. dated: 21.06.2023 from CPIO & Under Secretary, (CHS-IV Division), Government of India, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi-110011.

Sir,

This is in reference to your RTI application dated: 30.05.2023 and received as transfer from DGHS in this section on 30.06.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to the Institute is provided on reply received from the concerned section:

S.No.	RTI Query	Reply
1.	Please share the count of Doctors, Engineers & Lawyers whose 10 <sup>th</sup> (High School) data is with Government.	14
2.	Please share the count of Doctors, Engineers & Lawyers who got education in Government School.	03

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Under Secretary, (CHS-IV Division), Government of India, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi-110011 . (**SPEED POST**).



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/16/

Date:- 03.07.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/29/2023-Lep. Dated:- 23.06.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated: 19.06.2023 and received as transfer from DGHS in this section on 30.06.2023.

2. In this regard, the following information in regard to Central Leprosy Teaching and Research Institute, Govt. of India is provided:

S.No.	RTI Query	Reply
3.	List of CT scan machines: Kindly provide a comprehensive list of all CT scan machines installed in each all states/UTs district wise. The list should include the district name and the corresponding Health care facility where the machine is located (e.g. district hospital, medical college, etc.)	NIL
4.	Period of installation: Please provide the dates or period (month and year) when each CT scan machine was installed in their respective states/UTs district wise. This information will help in understanding the timeline of installation and the availability of the machines for public use.	Not applicable
5.	Machines out of order: Kindly provide details of any CT scan machines that are being carried out, please provide information on the expected timeframe for the machine to be functional again.	Not applicable

5. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. (**SPEED POST**).



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/14/

Date:-21.07.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Sir,

This is in reference to your RTI application dated: 19.06.2023 and received in this section on 19.06.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned sections (Est.-I, Head-Clinical Division, Officer incharge-Central Stores, ANS (in charge)) :

S. No	RTI Query	Reply
5.	Provide the list of drugs, surgical items along with its value got expired purchased through the purchase committee in which I was a purchase committee member.	No records available.
6.	Provide the list of months between January 2015 to January 2023 in which the short expiry list of medicines was not circulated to all the Medical Officers/ANS/Operation Theatre.	No records available.
7.	Provide the copy of committee recommendations if any on expired drugs over which the decision to record the entries in my service register was made.	Available record enclosed.

6. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Encl: as above



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/13/

Date:- 13.06.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/26/2023-Lep. Dated:- 08.06.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated: 01.06.2023 and received as transfer from DGHS in this section on 13.06.2023.

2. In this regard, the information is provided below (*Repetitive RTI query*- similar RTI query was replied by this Institute to another Applicant to same address):

S.No.	RTI Query	Reply
1.	Please clarify that the Post name CASHIER in Level-4 (Group-C Non Gazette) working in Central Government Health Care Facilities/Autonomous bodies/Defense are come under Ministerial or Non-Ministerial cadre.	No such post available in this Institute.
2.	If it comes under Non-Ministerial cadre, then what is the rule position to grant HPCA/PCA and Hardship Matrix to those who are working in Hospitals/Medical Institutions?	Not applicable

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

**Encl:-** as above

**Copy to:** CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. (**SPEED POST**).



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/12/

Date:- 12.07.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/24/2023-Lep. Dated:- 02.06.2023 and dated: 06.07.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated: 31.05.2023, 05.07.2023 and received as transfer from DGHS in this section on 09.06.2023 and 11.07.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information pertaining to the Institute is provided on reply received from the concerned sections:

S.No.	RTI Query	Reply
1.	List of Group B (Non-Gazetted, Non Ministerial) posts in various Central Govt.Organizations/PSUs/Autonomous Bodies	Head Clerk, Junior Accounts Officer, Store Assistant, Steno Gr.-I, Junior Statistical Officer, D.E.O Gr.-'B', Technical Officer, Technical Assistant (Surgical), Library Information Asst., Medical Laboratory Technologist, Senior Nursing Officer, Nursing Officer, Physiotherapist, Supervisor cum Chemist, Radiographer.
2.	List of Group B (Gazetted, Non Ministerial) posts in various Central Govt.Organizations/PSUs/Autonomous Bodies	Store Officer, Private Secretary, Asst. Nursing Superintendent.
3.	List of posts of Junior Physiotherapist along with their Gazetted/Non-Gazetted status existing in various Ministries of Govt. of India.	Not applicable to CLTRI.
4.	Details of ruling/conditions under which Non-Gazetted Gr.B post is considered/upgraded/promoted into Group-B Gazetted post.	As per Recruitment Rules of the post.
5.	Details ruling about Aadhar based biometric attendance system for Central Government employees.	OM and guidelines available on DOPT website.
6.	Please provide guidelines physical signature in attendance register is compulsory when the Office have facility for Aadhar based biometric attendance.	

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. (**SPEED POST**).





Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/11/

Date:- 26.06.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/22/2023-Lep. Dated:- 02.06.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated: 30.05.2023 and received as transfer from DGHS in this section on 12.06.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned section:

S.No.	RTI Query	Reply
4.	Name of the Institutes/hospitals/organization, where recommendations of 7 <sup>th</sup> CPC related to Lab Cadre implemented till date and copy of the implementation orders.	The implementation order in respect of CLTRI is provided as Annexure-1.
5.	Whether recruitment rules of the Lab. Cadre has been up-dated accordingly where 7 <sup>th</sup> CPC recommendations implemented? If, Yes, please provide the copy of the draft or final notification of that Recruitment Rules.	Recruitment Rules for the Lab. Cadre posts (Laboratory Attendant/Animal Attendant/Junior Medical Laboratory Technologist) have been amended and amendment of Recruitment Rules for remaining posts is in process. The copy of the draft/amended Recruitment Rules is available on the website of mohfw.gov.in/eGazette.gov.in

6. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

**Encl:-** as above

**Copy to:** CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. (**SPEED POST**).



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/10/

Date:-10.07.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Sir,

This is in reference to your RTI application dated: 06.06.2023 and received in this section on 08.06.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned sections to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned sections (Est.-I, Head-Clinical Division, Officer incharge-Central Stores and PS to Director) :

S.No	RTI Query	Reply
1.	Provide the attested copy of the following order with F. No.1/00/Dir/2023 dated 21-04-2023 with subject "Allocation of Duties for Smt. Sheela, Nursing Officer – Reg."	Copy enclosed as Annexure-1 (01 page).
2.	Provide the attested copies of duty rooster allotted to Smt. Sheela, Nursing Officer in nursing section from 21-04-2023 to 06-06-2023.	Relevant records not available.
3.	Provide the name of the official/employee who is in-charge for allotting duty rooster in nursing section.	Smt. Shanthi, ANS (i/c).
4.	Provide the attested copies of the corresponding noting sheets and order issued to the ANS in-charge for buying vegetables for Central kitchen on 01-06-2023 from outside.	No records available
5.	Provide the attested copies of the corresponding noting sheets and order issued to the ANS in-charge to deny the snacks and fruits supplied by the contractor on 01-06-2023.	No records available
6.	Provide the attested copies of details supplier who supplied vegetables to Central kitchen from 01-06-2023 to 06-06-2023 with bill.	The information is denied under section 8(1)(d) (g) of RTI Act, 2005.
7.	Provide the details of order issues to the ANS in-charge to purchase vegetables for Central kitchen from 01-06-2023 to 06-06-2023.	No records available.
8.	Provide the attested copies of orders and corresponding notice sheets relevant to issuing delegation of financial powers to Dr. Kumaresan as a Director of CLTRI.	Office order F.No. 1/00/Dir./2023, dated: 17.05.2023 - Copy enclosed as Annexure-2 (01-page).
9.	Provide the attested copies of the following order with No. F. 2-2/WAGES/E.I/2023 dated 31-05-2023 with subject Engagement of persons on wages basis.	Copies enclosed as Annexure-3 (03 pages, 6 copies).
10.	Provide the action taken report and corresponding noting sheets on the complaint made by Mr. Sanjay Kumar dated 02-05-2023 with subject "Request to initiate Disciplinary actions against the PIO for providing false information and to initiate Disciplinary action against the office bearers of unrecognized association (CLTRISA)".	Under process.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

**Encl:-** as above



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/09/

Date:- 12.06.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/44/2023-Lep. Dated:- 18.05.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated: 05.05.2023 and received as transfer from DGHS in this section on 25.05.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned section:

S. No.	RTI Query	Reply
1.	Current vacancy of NURSING OFFICER POST for Central Leprosy Teaching and Research Institute.	12 Nos.
2.	Is it possible to transfer from Central Institute of Psychiatry, Ranchi, Jharkhand to to Central Leprosy Teaching and Research Institute, Chengalpattu for the post of Nursing Officer.	As per the Recruitment Rule for Nursing Officer (Staff Nurse) of this Institute, Mode of Recruitment is Direct Method (For Transfer, details may be obtained from Directorate General of Health Services, New Delhi.)
3.	If Yes, What is the process for transfer or any criteria need to complete for transfer process.	Not applicable.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. **(SPEED POST)**.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/08/

Date:- 12.06.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: F. No.V.18022/6/2023-CCD. Dated:- 12.05.2023 from CPIO, & Under Secretary, (CCD Section), Department of Health & FW, Ministry of Health & FW, Nirman Bhawan, New Delhi.

Sir,

This is in reference to your RTI application dated: 02.05.2023 and received as transfer from DGHS in this section on 25.05.2023.

2. As Public Information Officer is not the custodian of information sought, your query was sent to the concerned section to provide with the reply, under Section 5 (4) of the RTI Act 2005. In this regard, the information is provided on reply received from the concerned section:

S. No.	RTI Query	Reply
1.	<p>In Central Leprosy Teaching and Research Institute, Chengalpattu, the Junior Accounts Officer, Group-B (Non-Gazetted Post), Store Officer Group-B (Non-Gazetted Post) and Store Assistant Group-B (Non-Gazetted Post) are lying vacant more than 4 years, 15 years and 15 years respectively and as per DOPT Order these posts are declared deemed to abolished. In this regard, you are requested to provide the following information under RTI Act 2005.</p> <p>Provide the attested copy of Order/Letter issued by DGHS/Ministry declaring the Junior Accounts Officer, Store Officer and Store Assistant posts in CLTRI, Chengalpattu are deemed to be abolished.</p>	<p>As per the Department of Expenditure Order No. 7(1)E.Coord-I/2017, dated:- 12.04.2017, the mentioned posts are identified as deemed to be abolished.</p> <p>Refer Department of Expenditure, Ministry of Finance website.</p>

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Under Secretary, (CCD Section), Department of Health & FW, Ministry of Health & FW, Nirman Bhawan, New Delhi-110011. **(SPEED POST).**



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu



(RTI Section)

No. CLTRI/PIO/03/2023-2024/07/

Date:- 30.05.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/17/2023-Lep. Dated:- 12.05.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated: Nil and received as transfer from DGHS in this section on 18.05.2023.

2. In this regard, the information is provided on reply received from the concerned sections:

S. No.	RTI Query	Reply
1.	Provide the details i.e. Name and Designation of CLTRI employees, who submitted the application for the post of Store Officer (Group B Non Gazetted) in BCG Vaccine Laboratory, Chennai on deputation basis and duly forwarded by the Director, CLTRI to the Deputy Director, EPI Section, DGHS, Nirman Bhavan, New Delhi.	Sh. A. F. Shahul Hameed Upper Division Clerk
2.	Provide the attested copies of applications along with enclosures for the post of Store Officer (Group B Non-Gazetted) in BCG Vaccine Laboratory, Chennai on Deputation basis and forwarded by the Director, CLTRI.	The information asked, relates to personal information, and hence the information is exempted under Section 8 (1) (j) of RTI Act, 2005.
3.	Whether APAR for the last 5 years (i.e. from 2017 to 2022) duly signed by the Competent Authority for APAR (Director, CLTRI) was enclosed and forwarded along with the application as mentioned in Sl. No.1.	Yes
4.	If APAR for last 5 years (i.e. from 2017 to 2022), as per the Circular No.A.12021/27/2020-Admn, dated: 14.03.2023 of A.O I/c, BCGVL, Guindy, Chennai, was not enclosed along with the applications forwarded by the Director, CLTRI, provide the attested copies of the relaxation order issued by Competent Authority to consider the application along with the old APAR for the post of Store Officer mentioned in Sl. No.1.	No order is issued
5.	Whether Head Clerk post, Group-B, Non Gazetted filled in CLTRI, Chengalpattu (by promotion). If not filled by promotion, provide the reasons as the amended Recruitment Rule already published in Gazette during December 2022.	Not filled. Providing reasons is not an information and hence exempted under 2 (f) and (j) of RTI Act, 2005.
6.	Provide the attested copies of DOPT Order/Ministry instruction stating that, if APAR is not finalized by the Reviewing Officer i.e. (Director) for last 4 years, the promotion benefits to the eligible employees can be delayed/postponed.	Refer DOPT website.
7.	Provide the reason under which DOPT Order/Ministry instruction, the promotion to the post of Head Clerk in CLTRI is not considered with the available APARs, if the latest APARs are not updated by the Reviewing Officer. (as the old APARs taken for consideration of the post of Store Officer on Deputation basis as per S.No.4).	Providing reasons is not an information and hence exempted under 2 (f) and (j) of RTI Act, 2005.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. **(SPEED POST)**.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu



(RTI Section)

No. CLTRI/PIO/03/2023-2024/06/

Date:- 01.06.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Sir,

This is in reference to your RTI application dated: 30.04.2023 and received as transfer from DGHS in this section on 16.05.2023.

2. As PIO, CLTRI is not the custodian of the information sought, your queries on the same were sent to Director, CLTRI vide No. CLTRI/PIO/03/2023-2024/06, dated: 16.05.2023 to provide necessary information from the concerned sections under section 5(4) of the RTI Act, 2005.

3. In this regard, the reply has been received from concerned section along with Annexures as given below:

S.No	Questions	Reply
1.	Provide the details of mode of receipt of APARs obtained from the then Directors, Dr. M. K. Showkath Ali and Dr. V. K. Chadha during the period 2017-2021.	By Post
2.	Provide the attested copies of letter correspondence, noting sheet etc., between the Director, CLTRI and then Directors, Dr. M. K. Showkath Ali and Dr. V. K. Chadha regarding updation of reviewing of APARs of CLTRI employees during the period 2017-2021.	Given as Annexure-I (25 pages)
3.	Provide the attested copies of letter correspondence, noting sheet etc., between the present Director, CLTRI, Dr. Nirmal Joe and then Director Dr.S.Elavarasan regarding updation of reviewing of 4 years pending APARs of CLTRI employees (more than 50 employees as informed by the present Director.	Given as Annexure-II (9 pages)
4.	If letter forwarded as mentioned in Sl. No.3, provide the attested copies of reply correspondence received from Dr. S. Elavarasan, then Director, CLTRI.	No record is available.
5.	If letter not forwarded as in Sl. No. 3, the reason may please be provided.	Not an information under RTI Act, 2005.
6.	Whether any disciplinary action/memorandum/explanation letters issued to the P.S. to Director i.e. custodian of APAR of CLTRI employees. If yes, provide the attested copies of the action taken for the same along with noting sheet. If no, the reason may be provided along with the exemption for relaxation obtained from Ministry/DGHS for not conducting disciplinary action against Shri. N. S. Rajendiren, PS to the Director, CLTRI for misconduct of his duty.	No record is available.  Not an information under RTI Act, 2005.

4. It is to inform that, the total pages given as annexures, consists of 34 pages and the additional charges to be paid for the photocopy of documents is **Rs. 68.00** (34 copies x Rs. 2.00 per copy = Rs. 68.00).

5. In this regard, you are requested to pay the above charges towards photocopying of the documents by way of **Demand Draft/Banker's Cheque/Indian Postal Order** in favour of 'The Director, Central Leprosy Teaching & Research Institute (CLT&RI), Chengalpattu' payable at Chengalpattu. Also, the payment can be made by way of **cash to the Accounts Section, CLTRI** against a proper receipt. And, on payment of the above charges, the annexures will be provided to you against proof of payment.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Copy to:

- CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. (**SPEED POST/Email**).
- Accounts Section, CLTRI-for information.



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/05/

Date:- 19.05.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/18/2023-Lep. Dated:- 10.05.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated: 27.04.2023 and received as transfer from DGHS in this section on 16.05.2023.

2. In this regard, the information is provided on reply received from the concerned section:

S.No.	RTI Query	Reply
4.	Please clarify that the Post name CASHIER in Level-4 (Group-C Non Gazette) working in Central Government Health Care Facilities/Autonomous bodies under Ministry of Health and Family Welfare (AIIMS, PGI, Central Institute of Psychiatry, RLTRI etc.) are come under Ministerial or Non-Ministerial Cadre.	No such post available in this Institute.
5.	If it comes under Non-Ministerial cadre, then what is the rule position to grant HPCA/PCA and Hardship Matrix to those who are working in Hospitals/Medical Institutions.	Not applicable

6. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

**Encl:-** as above

**Copy to:** CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. **(SPEED POST)**.





Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/03/

Date:- 29.05.2023

To,

Sub: Seeking information under RTI Act 2005 - Reg.

Sir,

This is in reference to your RTI application dated: 27.04.2023 and received in this section on 27.04.2023.

2. In this regard, the information is provided on reply received from the concerned sections:-

S. No	RTI Query	Reply
1.	Provide the attested copy of the ATC copy approved by the Competent Authority which proves the requirement of experience for the above bid from the buyer end for the GEM Bid number GEM/2022/B/2037810.	Copy enclosed as Annexure-I
2.	Provide the attested copies of Committee Report for the GEM Bid number GEM/2022/B/2037810.	Copy enclosed as Annexure-II
3.	Provide the attested copies of mail communication between Committee members and the then Director regarding the engagement of Government Counsel.	Copy enclosed as Annexure-III
4.	Provide the attested copies of orders and corresponding Notice Sheets relevant to engaging Govt. Counsel for the said case.	Copy enclosed as Annexure-IV
5.	Whether the Committee members appealed to DGHS/Ministry regarding the decision of the then Director for denying Govt. Counsel on the above matter, provide the copy of the same, if available.	Copy enclosed as Annexure-V
6.	Whether any special relaxation/order issued from the DGHS/Ministry to suspend the decision of the then Director that not to engage Govt. Counsel, as the matter is not a public interest. If yes, provide the copies of the special relaxation/order issued from the DGHS/Ministry.	Copy enclosed as Annexure-VI
7.	Provide the details of Mrs. Punitha's working period (number of years) in the CLTRI, Chengalpattu.	17 years
8.	Provide the number of Vigilance complaints and attested copies of complaints pending on Mrs. Punitha.	The information asked, relates to personal

		information and hence the information is exempted under Section 8 (1) (j) of RTI Act, 2005.
9.	Provide the attested copies of following letters/orders. <i>a.</i> No. F.19/C/Dir/CLTRI/2021, dated: 19-01-2022.	No such record is available.

3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

**Encl:-** as above



RIGHT TO  
INFORMATION



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/02/

Date:- 12.05.2023

To,



Sub: Seeking information under RTI Act 2005 - Reg.

Sir,

This is in reference to your RTI application dated: 17.04.2023 and received in this section on 17.04.2023.

2. In this regard, the information is provided on reply received from the concerned section:-

S. No	RTI Query	Reply
1.	Provide the attested copies of the representations (including reminders) dated: 23.12.2022, 30.12.2022, 23.01.2023 and 15.02.2023 submitted by Sh.A.F. Shahul Hameed, UDC, CLTRI regarding promotion to the post of the Head Clerk, CLTRI, Chengalpattu.	Copy attached as Annexure-1
2.	Provide the current status as on 17.04.2023 of the representations (including reminders) dated: 23.12.2022, 30.12.2022, 23.01.2023 and 15.02.2023 submitted by Sh.A.F. Shahul Hameed, UDC, CLTRI regarding promotion to the post of the Head Clerk, CLTRI, Chengalpattu.	The APAR of the officials under consideration zone for the post of Head Clerk is incomplete and have been sent to the then Director for reviewing. Once completed APARs received, action will be taken to fill up the post of Head Clerk by promotion.
3.	Provide the attested copies of the noting sheet proceedings, correspondence between CLTRI and Leprosy Section, DGHS/Ministry in connection to the representations (including reminders) dated: 23.12.2022, 30.12.2022, 23.01.2023 and 15.02.2023 submitted by Sh.A.F. Shahul Hameed, UDC, CLTRI regarding promotion to the post of the Head Clerk, CLTRI, Chengalpattu.	Copy attached as Annexure-2.
4.	Provide the attested copy of the letter forwarded to Chairman / Secretary, Minority Commission, New Delhi by the Director, CLTRI, Chengalpattu; which the complaint dated: 03.03.2023 was submitted by Sh.A.F. Shahul Hameed, UDC, CLTRI, Chengalpattu.	Copy attached as Annexure-3.

5.	If the complaint dated 03.03.2023 of Sh.A.F. Shahul Hameed, UDC, CLTRI, was not forwarded, the reason may be provided and also copy of the corresponding noting sheet proceedings may be provided.	Not applicable.
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3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

Encl:- as above



RIGHT TO  
INFORMATION



Government of India  
Ministry of Health and Family Welfare  
Directorate General Health Services  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
Chengalpattu – 603 001, Tamil Nadu  
(RTI Section)



No. CLTRI/PIO/03/2023-2024/01/

Date:- 09.05.2023

To,



Sub: Seeking information under RTI Act 2005 - Reg.

Ref: Transfer RTI F. No.Z.17025/12/2023-Lep. Dated:- 04.04.2023 from CPIO, & Deputy Director (Leprosy Section), DGHS, New Delhi.

Sir,

This is in reference to your RTI application dated: 09.03.2023 and received as transfer from DGHS in this section on 11.04.2023.

2. In this regard, the information is provided on reply received from the concerned sections:

S. No	RTI Query	Reply
1.	Run by the Government of India (recognized schools, colleges, universities, hospitals and Institutions), how many schools, colleges, universities, hospitals and Institutions are there for the disabled. Out of that, how many schools, colleges, universities, hospitals and Institutions have wheelchairs available? Available in what number? Kindly tell me with full details.	This Institution is established for management of persons affected with leprosy. <b><u>Wheel Chairs availability:-</u></b> 7. OPD:- 03 nos. 8. OT:- 04 nos. 9. Ward 1 & 2:- 05 nos. 10. Ward 3 & 4:- 06 nos. 11. Ward 5 & 6:- 06 nos. 12. Ward 7 & 8:- 04 nos.
2.	All the schools, colleges, universities, hospitals and Institutions run by the Government of India have provision for ramps for the disabled. If yes, please provide ramp photo. Kindly tell me with full details.	Ramps are constructed in OPD, OT, All Wards, Surgical Division, Physiotherapy block – Photos enclosed.
3.	Disabled adapted accessible toilets are available in all schools, colleges, universities, hospitals and Institutions run by the Government of India. Kindly tell me with full details.	Yes, the toilets are disabled adapted accessible toilets in the hospital.
4.	Moving chairs are available in all schools, colleges, universities, hospitals and institutions run by the Government of India. Available in what number? Kindly tell me with full details.	Not available in hospital.
5.	What arrangements have been made for the compliance of the Disabled Right Act, 2016 in all	The hospital/Institute is accessible and friendly for

	schools, colleges, universities, hospitals and Institutions run by the Government of India. Kindly tell me with full details.	persons with disability.
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3. In case not satisfied with the above reply, you may prefer an appeal to the First Appellate Authority, Central Leprosy Teaching and Research Institute, Tirumani, Chengalpattu, Tamil Nadu – 603001, as per Section 19 (1) of the RTI Act 2005, within 30 days of receipt of this letter.

Thanking you,

Yours faithfully,

(Dr. K. Kumaresan)  
Public Information Officer (PIO)

**Encl:-** as above

Copy to: CPIO & Deputy Director (Leprosy Section), Directorate General of Health Services, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi-110011. (**SPEED POST**).



RIGHT TO  
INFORMATION

## 4.7 Replies to questions asked in the parliament

### [Section 4 (1) (d) (2)]

#### i. Details of questions asked and replies given

S.No	Question	Answer
1.	Whether it is a fact that there is no public display of available and occupied beds in Government and Private hospitals	Available bed strength for CLTRI is mentioned in CLTRI's official web page.
2.	Whether Government has any plan to make a public display of available and occupied beds in Government and Private hospitals	It is coming under the purview of MoHFW.
3.	If so, the details there of and if not, the reasons there of?	Not applicable.

