



Government of India  
Ministry of Health and Family Welfare  
**CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE**  
CHENGALPATTU – 603 001

Director ☎ 044-27426275

Officer i/c Stores ☎ 044-27429987

Email: [oics.cltri@nic.in](mailto:oics.cltri@nic.in)

GST No. 33CHEC03304A1DR

No.F5-13/2018 CS

Date: 26.04.2018

To

All reputed Firms/Suppliers

Sub: - Open quotation for supply of Washing Machine – Reg.

Ref:- This Institute Quotation No.2/F5-13/2018 CS dated 26.04.2018

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Sir,

1. Please submit your lowest quotation / rates for supply of the following electronic equipments for the use in this Institute dhoby Section under the control of Nursing Section as per our required specification subject to the following terms and condition.

Item No.	Item Name	Specification	Rate per Qty (in Rs.)	GST % per Qty
1	Washing Machine	1. Minimum 25 Kg capacity 2. Washer with Dryer 3. All necessary accessories to be included 3. Warranty as per Manufacturer clause		

2. Submit/send your estimate/quotation along with product catalogue as per our specification in a sealed cover super scribing as “**Open quotation for supply of Washing Machine – Quotation No.2/F5-13/2018 CS dated 26.04.2018**” latest by **4<sup>th</sup> May, 2018**. Quotation without catalogue and after the due date will not be entertained. If any postal delay

3. **Important Note:-**

- (1) Only brand item will be accepted.
- (2) If un-brand item quoted by supplier, then the quotation will be rejected strictly.
- (3) Required specification or higher specification will be considered for finalization.
- (4) Quotation will be accepted by hand or through by post only. Quotation will not be accepted through courier or any other private service.

Officer in-charge (Stores)

**TERMS AND CONDITONS:**

1. Rate should be quoted for per quantity only and if any GST exists which should be quoted separately. Item available in stock and can be supplied immediately on receipt of order. In case of high precision instruments the firms should have a guarantee certificate for their satisfactory performance.
2. The goods on receipt will be inspected and payment will be made only for the accepted number after satisfaction of the equipment.
3. This institute is exempted from payment of S.T/VAT on purchase made within the state vide G.C.P.2280 Revenue dated 30.4.1973.
4. No insurance charges are payable as per the rules in the Government. As such, the firms before quoting should take into consideration all the risks in the transit and then furnish quotations. If any point is raised as regards insurance charges after orders and issued, the same will not be entertained and the firms thereafter should effect the supply at their own cost.
5. Rates should be quoted F.O.R Chengalpattu.
6. Delivery period as per schedule which will be reflected in our Supply Order.
7. The Director shall have the right of reject the quotations in whole or part without assigning any reason.
8. Copy of MSDS wherever applicable should be provided with the supply.
9. A certificate to the effect that the rates quoted are equal or lesser than the market price and below the MRP.

Copy to:-

1. Computer Section (Through Dy. Dir Epid. & Stats) – to upload this quotation in our website
2. Central Govt. Tender Portal
3. Office Notice Board
4. Office File/CS