



Government of India

Ministry of Health and Family Welfare

CENTRAL LEPROSY TEACHING AND RESEARCH INSTITUTE

CHENGALPATTU – 603 001

Director ☎ 044-27426275,

Officer i/c Stores ☎ 044-27429987

Email: oics.cltri@nic.in

No.F5-10(1)/2017 CS

Dated: 31.05.2017

To

All Reputed Firms/Suppliers

Sub: - Quotation for supply of Printers, Scanners, MFP, Digital Copier, Toners and Cartridges
- Reg.

Ref:- Quotation No.6/F5-10(1)/2017 CS dated 31.05.2017

Sir,

Please submit your lowest rates/estimate for supply of the following printers, scanners, MFP, Xerox Machines, toners and cartridges for the use in MFP, Printers & Digital Copiers in this Institute subject to the following terms & conditions.

Item No.	Item Name	Specification	Rate per Qty (in Rs.)
1.		ANNEXURE-1 is enclosed Important Note: - Only branded item will be accepted	

2. Submit/send your estimate in a sealed cover super scribing as **“Quotation for supply of Printers, Scanner, MFP, Fax Machine, Digital Copier, Toners & Cartridges – Quotation No.6/F5-10(1)/2017 CS dated 31.05.2017”**. The quotation will be submitted to this office latest by **9th June, 2017**. After the due date, quotation will not be entertained.

J. P. Jayaraman
Officer-in-charge (Store) 11/6/17

TERMS AND CONDITONS:

1. Rate should be quoted only for the items, which are available in stock and can be supplied immediately on receipt of order. In case of high precision instruments the firms should have a guarantee certificate for their satisfactory performance.
2. Minimum three brands should be quoted.
3. The goods on receipt will be inspected and payment will be made only for the accepted number after satisfaction of the equipment.
4. **This institute is exempted from payment of S.T/VAT on purchase made within the state vide G.C.P.2280 Revenue dated 30.4.1973.**
5. No insurance charges are payable as per the rules in the Government. As such, the firms before quoting should take into consideration all the risks in the transit and then furnish quotations. If any point is raised as regards insurance charges after orders and issued, the same will not be entertained and the firms thereafter should effect the supply at their own cost.
6. Rates should be quoted F.O.R Chengalpattu.
7. Delivery period as per our schedule.
8. The Director shall have the right of rejecting the quotations in whole or part without assigning any reason therefore.
9. Copy of MSDS wherever applicable should be provided with the supply.
10. **A certificate to the effect that the rates quoted are equal or lesser than the market price and below the MRP.**

Copy to:

1. Computer Section (Through Dy. Dir Epid. & Stats) - to upload in our website
2. Central Govt. Tender Portal – for wide publicity
3. Office Notice Board
4. Office File/CS

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ANNEXURE-I

Item No.	Item Name	Specification	Rate per Qty (in Rs.)
1.	LaserJet Printer (Black)	Black print-A4	
2.	LaserJet Printer (Black)	Black print (Duplex printing)	
3.	Colour LaserJet Printer	Colour print (Duplex printing)	
4.	All-in-one Colour LaserJet Printer	Print, Scan, Copy	
5.	Scanner	A4 Scanner	
6.	Fax Machine	Colour print – A4 size printing	
7.	Digital Copier	A3,A4,FS copying (Duplex type)	
8.	KYOCERA Toner	For Kyocera Digital Copier KM 1620/1635/1650/2020/2035/2050/TK-410)	
9.	HP Toner cartridge No.12A- Black	For HP LaserJet Printer 1018/1020	
10.	HP Toner 130A - Magenta Ink	For HP Colour LaserJet Pro MFP m177fw	
11.	HP Toner 130A - Cyan Ink	For HP Colour LaserJet Pro MFP m177fw	
12.	HP Toner 130A - Yellow Ink	For HP Colour LaserJet Pro MFP m177fw	
13.	HP Toner CE311A - Cyan	For HP All-in-One Colour LaserJet CP-1025 Printer	
14.	HP Toner CE312A - Magenta	For HP All-in-One Colour LaserJet CP-1025 Printer	
15.	HP Toner CE313A - Yellow	For HP All-in-One Colour LaserJet CP-1025 Printer	



Contd.... (2)

Item No.	Item Name	Specification	Rate per Qty (in Rs.)
16.	CANON Toner No.NPG-59	for CANON Digital Copier MFP Model: IR2002	
17.	HP Cartridge 802 - Black	For HP 1010 InkJet Printer	
18.	HP Cartridge 802 - Tri-colour	For HP 1010 InkJet Printer	
19.	EPSON Black Ink No.T6641	For EPSON L-220 All-in-one Colour InkJet Printer	
20.	EPSON Cyan Ink No.T6642	For EPSON L-220 All-in-one Colour InkJet Printer	
21.	EPSON Magenta Ink No.T6643	For EPSON L-220 All-in-one Colour InkJet Printer	
22.	EPSON Yellow Ink No.T6644	For EPSON L-220 All-in-one Colour InkJet Printer	
23.	Toner No.CF350A - Black	For HP Colour LaserJet MF176n PRO	



T. Pugayenthiran
Officer in-charge (Stores)
1/6/17